**Tony Revill**

 **English language teacher, teacher trainer, manager and educator**



**March 2021 – May 2024**

As the **Director of Studies** for the East Midlands School of Business and Management I have responsibility for the following areas:

Teaching and Learning, Curriculum Development and Assessment, Teacher evaluation, Recruitment, IELTS Centre Development and Accreditation. I am currently teaching General English, an EAP B2 level course as well as Business Studies and Business Law.

**ESBM has recently been successful in their application for British Council Accreditation**

**Jan 2019 – March 2020**

As **Head of the English Language Centre** for the International School Brunei I had responsibility for the following areas:

Teaching and Learning, Curriculum Development and Assessment, Recruitment, IELTS Centre Development, Graduate English Language Teacher Training Programme.

**I taught IELTS courses as well an internal ELT teacher training programme for local Bruneian graduates. I also covered beginner and elementary classes for a corporate contractor.**

**Jan 2017 - Jan 2019**

As a **6th Form Academic Coordinator**, at Pusat Tingkatan Enam Meragang, Brunei Darussalam with the Centre for British Teachers. I coordinated the A/S Level General Paper curriculum delivery for Upper 6th students. Preparing assessments, curriculum resources and administrating the Upper 6th year of the course. Once more successfully piloting the Upper 6th form Advanced Communication (Pre-University) course - involving critical thinking, academic literacy and research skills.

Coordinating and delivering professional development: Using Academic Vocabulary, 21st Century Learning Styles, Using Blended Assessment, Academic Reading/Writing

**Teaching - English language, O-Level English/GCSE teacher and oral examiner**

**July 2013 – Dec 2016**

As a **6th Form Academic Coordinator**, at Maktab Sains College, Brunei Darussalam with the Centre for British Teachers. I coordinated the A/S Level General Paper curriculum delivery. Preparing assessments, curriculum resources and administrating the Upper 6th year of the course. Successfully piloted the Upper 6th form Advanced Communication (Pre-University) course - involving critical thinking, academic literacy and research skills.

Coordinating and delivering professional development: Teaching Methodology, Learning Styles, Blended Assessment, Academic Reading/Writing

**Teaching - English language, O-Level English/GCSE teacher and oral examiner**

**Present and past positions and responsibilities for the Higher Colleges of Technology (HCT) 2000 - 2013**

**Aug 2011 – Aug 2013**

As **Associate Dean: English and Foundations** of the Al Ain Higher Colleges of Technology (AAC), I managed all AAC’s English Language and Foundations programs. I supervised over 1000 students with 3 academic coordinators, 40 faculty and 5 staff members across two campuses.

* **INSET**: Coordinated professional development, training and certification for ADEC (Abu Dhabi Education Council) teachers and Principals. Coordinated professional development for all College teachers/staff
* **Quality Management**: Oversaw Bachelor Education program international accreditation inspections by University of Melbourne, School of Education
* **Policy Development, Strategic planning and Budget Control**: For 2 major departments, managed departmental budgets in conjunction with CFO and Director
* **Performance Management**: Oversaw all English and Foundations teacher recruitment and performance management. Undertook class observations for all Foundations teachers inc. English, Maths, Arabic, Computing, PPDV and Bachelor English faculty with targeted professional development where required
* **Counselling:** Oversaw Foundation students pastoral counselling, welfare/advising and special needs provision
* **Community Outreach:** Chaired AAC ‘s school and local community Outreach committee: inc. school Principals and community leaders
* **Academic Management** Member of English Language system DAT (Divisional Academic Team) Responsible for all English Language curriculum, assessment and delivery across all programs
* **Teaching:** Taught on all Bachelor English and Foundations programs
* **Internal reviewer for HCT Education programs:** Coordinated with the Graduate School of Education, University of Melbourne, Australia on B. Ed accreditation processes and Warwick University on the M. Ed accreditation. Responsible for HCT Education programs international accreditation processes with Dean of Education, HCT Central Academic Services reviewed all new Bachelor Education program courses

**Jan 2000 – Aug 2011**

As **Associate Dean, Chair and Supervisor** at Sharjah Colleges of Higher Technology with up to 35 Direct reports and responsibility for up 1000 + students I have had a variety of managerial responsibilities:

# All SHC English Language programs and Foundations

* The B. Ed English Language Teaching in Schools program, B.Ed. Career Advising and Counselling program, B.Ed Educational Technology for Schools program, B.Ed Early Childhood Education program, B.Ed Primary Years program, B.Ed Social Work programme
* The UNESCO Chair in Applied Studies in Education
* The Higher Diploma year 1 Business, Information Technology and English programs
* The Early Childhood Learning Centre
* The Centre of Excellence in Education
* **INSET**: Managed English Language training, professional development and certification for Ministry of Education teachers and Principals
* **Quality Assurance external**: Responsible for HCT Education program quality assurance, international accreditation, inspections and certification
* **Community Outreach**: Oversaw all government and private school liaison including chairing Professional Academic Councils: involving local teachers, Principals and Ministry of Education officials
* **Teacher Education:** Taught Education courses: Learning Technologies in the Classroom, Curriculum Design, Teaching Methodology and Special Needs
* **Quality Assurance internal:** Responsible for all Education program curriculum, assessment and delivery
* **School Liaison:** Managed all Education program student practicum and placement. Met school Principals regularly
* **Teacher Recruitment:** Chair of the Education screening team responsible for all HCT Education program teacher training recruitment, Acting Chair of the English Language screening team responsible for all HCT English Language program teacher recruitment
* **Academic Management:** Responsible for all Bachelor, Diploma and Foundations English Language program curriculum, assessment and delivery
* **Policy Development, Strategic planning and Budget Control:** For 3 major departments and managed departmental budgets in conjunction with CFO and Director
* **Leadership:** Led international UN/British Embassy sponsored study and leadership training trips for Emirati students

**Other areas:**

* Established and managed SHC Early Childhood Learning Centre
* Negotiated MOU’s with Ministry of Social Affairs for a) Early Childhood B.Ed graduate employment b) placement for trainee social workers
* Raised AED 500,000 (USD 140,000) in sponsorship for Leadership Training with Barclay’s Bank
* Conference Chair of HCT International Education Conference with US Deputy Secretary of Education Dr. Eugene W. Hickok as keynote guest, April 2009

**International School Brunei, Brunei Darussalam**

**Jan 2015 – Jan 2019**

As an elected **Board Director** of the International School Brunei with responsibilities as Chair of the BOD Education Development Committee and a member of the BOD Human Resources Committee. With oversight of the annual ISB Strategic Plan, Education Targets, school education policy, senior management recruitment and CIS inspections. As well as employment contract and job description development, HR policies and professional guidance documentation. BOD Child Protection and Safeguarding oversight

**Sharjah English School, Sharjah, UAE**

**Jan 2009 – July 2013**

As **School Governor** (Acting Deputy Chair) of Sharjah English Schoolwith oversight in conjunction with Principal of primary and secondary school curriculum management, assessment and delivery. Also, external school inspections, data management, teacher performance management, INSET, school budget management, school policies and guidance documentation

* Supported BSME inspection process 2013
* Supported Ministry of Education inspection process Jan 2014
* Chaired Secondary curriculum review 2013
* Chaired International Baccalaureate IB implementation review 2010/11
* BOG Financial subcommittee 2009 - ongoing

**EDUCATION**

# M.Ed Education Sheffield University 2004 Research: *Management of professional development for English Language teachers in a tertiary institution.*

**B. Ed** English and HumanitiesSheffield Hallam University 1982

**Professional Qualifications:**

**RSA DELTA (Distinction: Practicum)** 1990

**RSA CELTA** Grade B, July 1987

**IELTS examiner** from 1995 to 2010

**Work Experience:**

**Dubai Women’s College** Sept 1996 – Jan 2000

Acting Supervisor, System wide Coordinator, Team Leader and English Language Instructor

**Abu Dhabi Women’s College** Sept1994 – June 1996

Course Coordinator and English Language Instructor

**Educational Consulting Services** Sept 1992 – June 1994

**Abu Dhabi Military Middle Schools**

Assistant Senior Teacher, Head of English and Instructor of English

**Al Nada National School** Sept 1991 – June 1992

**Abu Dhabi, UAE**

Coordinator of Lower School English and Teacher of English

**The Centre for British Teachers** 1987 – 1990

**Brunei Darussalam, Borneo**

Head of Department and Teacher of English in Government school

**Abington High School** 1982 – 1987

**Leicester, England**

Acting Year Head and Teacher of English and Humanities

**PROFESSIONAL REFERENCES**

Available on request.