

CURRICULUM VITAE OF MONIC



PERSONAL DETAILS

Name: Monic

Surname: van Wyk

ID: 9903280015088

Sex: Female

Language: Fully Bilingual Afrikaans and English

Marital status: Unmarried

No dependents

Able to swim

Interests: Writing, Reading, crochet, cooking, baking, board games, puzzles, gardening, history and pets.

Transport: Mahindra KUV100 2022

Contact details:	
Cellphone number	071 603 8186
E-mail adress	monicvw@gmail.com

Qualifications and skills

Drivers Licence:	Code B (2019~)
HIGHEST EDUCATION:	Matric Kempton Park Hoërskool
Subjects:	Afrikaans Huistaal (71%)
	English FAL (76%)
	Life Skills (64%)
	History (82%)
	Computer Application Technology (Microsoft) (77%)
	Tourism (82%)
	Mathimatics (46%)
Courses:	Au Pair Training course Institution Little Sunshine's Au Pair Agency

	Pediatric First Aid with CPR
Skills:	Basic Microsoft office
	Cooking
	Cleaning
	Organization skills

Career History

1

Position	Babysitting
Period	School Holidays 2013 - 2018
Responsibilities	Babysitting 2 kids (ages now 9 & 12)
Liesel de Bruin	0784120347

2

Position	Au pair
Period	2019-2020
Children	Girl(3 years) and boy(8 years)
Responsibilities	Fetching children from school and other activities. Giving lunch. Helping with homework and studying. Running general errands for family.
Jannelise Holtzapfel	076 611 6488 jannelise@mweb.co.za

3

Position	Au pair
Period	2020-2022
Children	Boy(4 years)
Responsibilities	Looking after and taking care of a toddler Making meals Planning activities Helping with chores Playing Transport to school.
Simone Pinaar	0605256242 pienaarsimone@gmail.com

4

Position	Home schooling teacher
Period	2020-2023
Children	Girl (5 years) and boy(10 years)
Responsibilities	Supervision of homeschooling of Grade 3-6 through Impaq

	Preparing meals Planning activities Running general errands Managing school schedule Tutoring (studying) and assisting with school projects. Admin tasks House sitting.
Madelein de Jager	0842094372 Dejagermadelein85@gmail.com

5

Position	Au pair
Period	2022-2023
Children	Girl (11 years)
Responsibilities	Fetching from school and driving to activities. Preparing meals Assisting with homework and studying. Pet sitting and babysitting.
Pamela van Jaarsvelt	082 880 8473 pamelav@multicarb.com

6

Position	Au pair
Period	2023~
Children	Boys (8 and 15 years)
Responsibilities	Fetching from school and driving to activities. Preparing meals Assisting with homework and studying. Babysitting
Randall Groenewalt	078 282 1495

Tutoring (2022- Present)

Juillaume	Grade 4 and 5
	083 254 4202
Paula	Grade 5
	074 111 2089
Jo-Ann	Grade 5 and 6
	071 671 8829

	spainjojo@gmail.com
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Certificate of Training

We do hereby certify that
Monic van Wyk – 9903280015088
has successfully completed the

Au Pair Training Course

Topics Covered

Obtaining the Interview
 How to Gain Experience
 Orientation and Adapting to
 Things that Families Do
 The Legalities in terms of Employment (South Africa)
 Typical Job Functions
 What to do
 The Holiday
 First Day Information
 What to bring to work
 What to do when you call
 The First 3 Months Settling in
 What to do when you get to the host family
 The Cultural Shock of being an Au Pair
 Attending Parties and Day dates
 How to Approach a Partner
 How to interact with Teachers
 Coping with Change
 Religion
 Dealing with an Upset Child
 Dealing with a Difficult Parent
 Dealing with the Domestic Worker
 Dealing with Coping with ADHD / ASD, Anxiety and Autism Children
 Homosexuality and Religion: Tips and Techniques
 Homosexuality and Dealing with
 Handling and dealing with Tips and Techniques
 Speeches, Projects and day to day and techniques
 Discipline and boundaries
 Studies – Drawing, Writing, Reading, Copying, Keeping, Telling, Formula Studies
 Studies – Maths, Training, Copying, Copy, Copy, Copy, Copy, Copy, Copy
 Top Career Coaching Points
 After school Studies, Lunchtimes and Dinners
 Birth to 1st year
 Safety and health on the job
 General Health and Basic Skills
 Transportation safety, Handling tips and techniques
 Further and other studies

Location: Little Sunshines Au Pair Agency

Course Date: September 2018



EduBabe

Be Better Prepared

Certificate of Completion

Awarded to:

MONIC VAN WYK

Student no:

AD22030200001

ID / Passport no:

990328 0015 088

Course attended:

CPR, CHOKING & BASIC FIRST AID COURSE

Course completion date:

2 MARCH 2022

Course expiry date:

2 MARCH 2024

Pass mark:

100%

FACILITATOR:

Angelique Dormehl

FRANCHISEE:

EduBabe East Rand

CONTACT DETAILS:

082 949 2109

benoni@edubabe.co.za

Instructor no: UH2003 / 231

www.edubabe.co.za




With this, I, Erasmus van Zyl Coetzee, ID 3710215091085 recommend as follows :

As neighbor to the de Jager family, I've gotten to know Monic, ID 9903280015088, very well and became great friends. I've interacted with her many times in the past 3 years that she's been employed with the family, often been present when she interacted with the children, Ruan and Landi.

Monic is hard working, devoted, she's always willing to put in the extra work when necessary and does more than she's expected to do. She is a very organized person. Her planning skills are notable. She has strong values, morals and work ethic. Her performance as teacher is very effective as she fits the school program into the family's travels and makes sure their work is always up to date, it also reflects in their report cards. The children went to school as exchange students for a couple of weeks in Canada and their education was on par with the rest of their peer group. Monic is a very disciplined person and her passion for her job shows.

Voorsprong deur uitnemendheid

Hoërskool Kempton Park



011 970-2102/3
011 394-9107
kempies@kempies.co.za
www.kempies.co.za

H/v Van Riebeeckweg en Firlaan
Kempton Park
1619

Privaatsak 1
Aston Manor
1630

6 Desember 2017

Heil die Leser

Hiermee word getuig dat

MONIC VAN WYK

vanaf 2016 –2017 'n leerder van Hoërskool Kempton Park was. Haar skoolbywoning was uitstekend.

Monic se skoolwerk was deurgaans puik wat deur haar goeie nitslae bewys word. Sy ontvang prestasiesertifikate vir akademiese prestasie in 2016. Monic het ook hierdie selfde prestasie by haar vorige skool gehandhaaf en het vir akademiese prestasie 'n toekenning ontvang.

Monic beskik oor 'n unieke skryftalent en van haar kreatiewe werk is in 'Wordworx' vir publikasie opgeneem.

In die tyd dat Monic aan dié skool verbonde was, is sy geken as 'n leerder wat altyd haar bes gegee het en ook haar medeskoliere entoesiasies ondersteun het. Dit is verder te noem dat Monic 'n verantwoordelike leerder is wat haar werkopdragte deeglik en noukeurig afhandel.

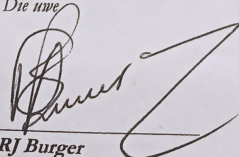
Monic het 'n spontane, vriendelike en innemende geaardheid, sy tree met deernis en meelewing teenoor mense op en dwing daardeur respek af. In haar interaksie met ander tree sy met selfvertroue en oortuiging op. Sy is 'n goedgesmanierde leerder wie se optrede volwassenheid en bedagsaamheid toon teenoor almal met wie sy in aanraking kom.

Haar uitstaande karaktereenskappe is dié van lojaliteit, bedagsaamheid en onbesprokenheid van karakter - iemand wat volgens vaste beginsels optree. Sy beskik oor 'n fyn sin vir humor. Sy betoon altyd deernis en meelewing teenoor haar medeskoliere en haar meederes.

Hierdie voortreflike dogter word met wrymoedigheid aanbeveel vir enige werk/ studierigting of beurs waarvoor sy mag aansoek doen of waarvoor sy oor die kwalifikasie mag beskik. Sy sal 'n aanwinst vir enige werkekring wees en haar loopbaan sal met die grootste belangstelling gevolg word.

Ons beste wense vergesel haar.

Die nwe



R.J. Burger
Hoof