

Curriculum Vitae

Of

Suraya Valgy

I.D# 820303 06 74 180

Personal Details:

Full Name:

Suraya Valgy

Identity #:

820303 0674 180

Age:

31

Marital Status:

Married

Dependants:

02 (5yr old girl and 3 yr old boy)

Drivers Licence:

Code 10 (since 2002)

Languages:

English (speak, read and write)

Afrikaans (read, write and speak (not fluently)

Portuguese (speak,read and write)

Contact Details:

Physical Address:

97 Kimberley Rd

Judiths Paarl

2094

Tel:

(home) 011 614-4202

(cell) 072 385 2255

Educational Details:

Gr 12 – year 2000

School:

Jules High School

Subjects Passed:

English

Afrikaans (Distinction)

Computer Studies

Travel & Tourism

Hotel Keeping & Catering

Employment History:

Companies:

Selfast Fashion Stores: Dec 96 – June 2000

Duties:

Part-time student cashier and Customer Service

Referral:

Abdullah Navlaki (Store Manager)

011 333-4595

Millenium Fashions cc: July 2000-Aug 2002

Duties:

Factory Planner, Assistant Designer (J-exchange)

Junior Assistant Buyer

Referral:

none as company has relocated

I am a social person, I interact very well with people of all ages and races, I am patient and understanding. I am a go getter I set goals for myself and make them happen. I go the extra mile for my clients making sure they happy with the outcome.

I dislike having to sit and waiting for things to happen I believe in making it happen.

SurayaValgy (my ups and downs)

Position: Real Estate Agent: Fidelity Fund Certificate #2013728697

Diamond Arrow Properties: August 2013 to Feb 2014

Referral: 011 856-4660

Nedbank Eastgate (under new management)

Commercial clientele.

Advice(financial). I also worked closely with VIP and

Also did customer liason, queries, complaints, and

Investments

Homeilaons

New Accounts

Vehicle finance

Sales of:

Senior Consultant (NQF 4 fais accredited)

In Branch

(releasing collaterals and securities from bonds)

Homeilaons (Nedcor park Selby)

Nedbank Ltd: Sept 02- Sept 2010

Duties: