
JOHANNES PRETORIUS

INSERT PICTURE HERE: YOU
SHOULD BE SMILING,
PROFESSIONALLY DRESSED AND
IN FRONT OF A WHITE
BACKGROUND.



LEHANIE@LIVE.CO.ZA



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[linkedin.com/in/hannes-le-hanie-
776537249](https://www.linkedin.com/in/hannes-le-hanie-776537249)

ABOUT ME

I am a TEFL Teacher I am
incredibly dependable, reliable,
and capable of working both
individually and in a peer-to-peer
environment. I enjoy using my
creativity to produce stimulating
lessons to inspire and engage a
class. I communicate effectively at
all levels and ages.

EXPERIENCE

- **Damelin Vaal: Mathematical Tutor**
- **Private, Part Time Mathematics Tutor**
- **Virtual Assistant Admin Clerk**
- **S4 Training Material Developer – SEN**

TEFL TRAINING

**Level 5 168 Hour TEFL Certificate – The TEFL Academy,
UK. Cert ID: D177622 Qualifi number 603/3835/0**

- May 2024 – August 2024

- Created lessons for a variety of levels from pre-intermediate to advanced
 - Teaching speaking, listening, reading and writing
 - Material & resource creation, utilising the internet
- English grammar and how to teach the essential language
 - Needs analysis and teaching in different situations
 - Classroom management and teaching techniques

EDUCATION

- **Bachelor of Science in Information Technology – Cum Laude:** Northwest University, South Africa 2003 – 2005
- **VEL Facilitation:** Northwest University, South Africa 2003
- **Level 5 TEFL 168 Hours:** The TEFL Academy 2024

HOBBIES

I enjoy nature and time with my dogs. I watch movies and series. I play PS4 for relaxation.

PERSONAL DETAILS

DATE OF BIRTH: 03/01/1984

MARITAL STATUS: Married

NATIONALITY: South Africa

DRIVING LICENCE: Yes

LANGUAGES SPOKEN: English and Afrikaans (English as Home Language and Afrikaans as second Home Language)

REFERENCES:

Me J. Schoeman – +27 82 447 6481
(RSA/ NED Friend and Former Student)

Mr J Fourie - +27 82 328 2820 (Africa Personal)

Mr SPK van Rooyen - +27 76 461 7226 (RSA Professional)

EMPLOYMENT

MATHEMATICAL TEACHER

DAMELIN VAAL COLLEGE – ON SITE

- Delivered comprehensive grade 12 Mathematics instruction, developed tests and examinations, and ensured accurate marking standards while fostering a deep understanding of core and advanced mathematical concepts and simplification techniques.

PRIVATE TUTOR ONSITE AND REMOTE

SOUTH AFRICA

- Mentored struggling students, enhancing their performance through tailored resources and motivational support.
- Supported students in developing effective study habits and strategic exam techniques.
- Designed and implemented extended projects to deepen understanding of key mathematical concepts.

VIRTUAL ASSISTANT/ ADMIN CLERK

Technical High School Sasolburg

- Managed general administrative requests efficiently and accurately.
 - Controlled data quality when capturing in SASAMS and office applications.
 - Responsible for data capture and statistical data extractions.
 - Developed, updated, and maintained a comprehensive customer database using sasams.
 - Investigated and resolved customer complaints promptly.
 - Operated with high integrity, building trust and sustained
 - Credibility with internal and external clients.
 - Created, modified, and executed precise timetables and documents in Excel, Word, Access and PowerPoint.
 - Conducted quality controls (Integrated Quality Management System)
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