**Resume**

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**Date of Birth:** 23rd January 1974

**Nationality:**  Kyrgyz republic

**Profile**

I am a degree educated, qualified EFL teacher. I enjoy being creative and am also keen to use this creativity to create stimulating lessons to inspire and engage a class. I work well in a team and can communicate effectively at all levels and ages. Mature and lively, I have a variety of outside interests and remain committed to improving my teaching skills further and contributing to the success of the school.

**TEFL Qualifications**

**August-November 2024 Qualifi Level 5 (168 hours) TEFL** **Diploma - The TEFL Academy (**Ofqual regulated Level 5 TEFL qualification, DEAC approved**)**

* Created lessons for a variety of levels from pre-intermediate to advanced
* Teaching receptive and productive skills
* Material & resource creation, utilising the internet
* English grammar and how to teach the essential language
* Needs analysis and teaching in different situations
* Classroom management and teaching techniques
* Lesson planning, Teaching vocabulary and pronunciation, Materials development for face-to-face and online lessons, assessed lesson content for A1-C2 level students.

**August-November 2024 Teaching Young Learners (TEFL) (30hrs) - The TEFL Academy**

* Accredited short course specialising in teaching young learners.

**Education & Courses**

**Institution: 1992 - 1997 Bishkek State University, Kyrgyzstan**

Faculty: Roman-Germanic philology

Qualified: EFL teaching

Majored in:

|  |  |  |
| --- | --- | --- |
|  | Basic Foreign Language (English) | 3646 hrs. |
|  | Theory & Practice of Translation | English↔Russian: 859 hrs. |
|  | History of the English Language | 335 hrs. |
|  | Linguistics | 203 hrs. |
|  | Theory & Methodology of Teaching Foreign Language | 169 hrs. |
|  | History of the Target Language Country | 63 hrs. |
|  | History of the Target Language Literature | 166 hrs. |

**2011 - 2021 Teachers Helping Teachers annual workshop course (Japan Association of Language Teachers)**

* English Teaching Methodology

**Relevant Experience**

**September 2011 – October 2023, Bishkek State University, Kyrgyz republic**

Lately I’ve worked as an EFL teacher of a homeland university in which:

* organized educational activities at the faculty;
* planned the curriculum for the academic year;
* scheduled and distributed staff teaching work-hours;
* conducted practical classes according to the curriculum;
* carried out and checked tests, kept attendance logs;
* issued and registered transcripts and academic references in accordance with the Academic Mobility Regulations

**Employment**

**March 2007 – May 2011, Slavic School, Prague, Czechia**

* conducted classes in accordance with the curriculum;
* verified tests;
* logged classroom activities

**Skills:** PC–advanced user level, printing, scanning and copying documents, Internet search, e-mail, MS Word, MS Excel, LMS (Google Classroom).

**Languages:** Kyrgyz (mother tongue), Russian (native), English (fluent), Italian (intermediate)

**Hobbies & Interests**

Music is my passion and I like reading different materials and playing football. In addition, I keep fit by walking and swimming.