**Rainbow Sy**

rainbowwbrsy@hotmail.com  
Burnaby, British Columbia, V5H 0G4

**PROFESSIONAL SUMMARY**

Elementary teacher with 15+ years of experience developing creative lesson plans and fostering students’ learning.

**WORK EXPERIENCE**

**Test Venue Invigilator (Part time)** Oct 2024-present

ILAC • Vancouver, B.C.

* invigilate IELTS listening, reading and writing papers
* give instructions to test takers
* hand out and collect exam materials

**Office assistant (Part time) /** Feb 2024- May 2024

**On Call Substitute**

Columbia Academy • Vancouver, B.C.

Part time office assistant:

* assist admissions/ office work
* assist teachers/ students
* supervise K-7 student's lunch/ recess / after school
* help teachers monitor K-7 kids

On Call Substitute:

* teaching is not required, follow teacher’s sub plan and make sure students are on task in the classroom

**English teacher** Sep 2022 - Dec 2022

S.K.H. St. Peters Primary School • Hong Kong Special Administrative Region of China

* Prepare courses for presentation to students according to approved curriculum
* Teach students using a systematic plan of lessons, discussions, audio-visual presentations and field trips
* Lead students in activities to promote their physical, mental and social development and their school readiness
* Assign and correct homework
* Prepare, administer and correct tests
* Evaluate the progress of students and discuss results with students, parents and school officials
* Identify children’s individual learning needs

**English teacher** Sep 2021 - Jul 2022

North Point Government Primary School • Hong Kong Special Administrative Region of China

* Prepare courses for presentation to students according to approved curriculum
* Teach students using a systematic plan of lessons, discussions, audio-visual presentations and field trips
* Lead students in activities to promote their physical, mental and social development and their school readiness
* Assign and correct homework
* Prepare, administer and correct tests
* Evaluate the progress of students and discuss results with students, parents and school officials
* Identify children’s individual learning needs

**English teacher** Sep 2006 - Jul 2021

Sacred Heart Canossian School Private Section • Hong Kong Special Administrative Region of China

* Prepare courses for presentation to students according to approved curriculum
* Teach students using a systematic plan of lessons, discussions, audio-visual presentations and field trips
* Lead students in activities to promote their physical, mental and social development and their school readiness
* Assign and correct homework
* Prepare, administer and correct tests
* Identify children’s individual learning needs

**English teacher** Sep 2003 - Jul 2006

Sacred Heart Canossian Kindergarten • Hong Kong Special Administrative Region of China

* Teach students using a systematic plan of lessons, discussions, audio-visual presentations and field trips
* Prepare courses for presentation to students according to approved curriculum
* Lead students in activities to promote their physical, mental and social development and their school readiness
* Assign and correct homework
* Prepare, administer and correct tests
* Evaluate the progress of students and discuss results with students, parents and school officials

**EDUCATION**

**Level 5 Teaching English as a Foreign Language Course (TEFL)** Sept 2024-Dec 2024

The TEFL Academy

**Master in English Language Teaching** Sep 2014 - May 2016

Hong Kong Baptist University • Hong Kong Special Administrative Region of China

**Postgraduate Diploma in Education** Sep 2007 - May 2009

The Education University of Hong Kong • Hong Kong Special Administrative Region of China

**Bachelor of Arts (major in psychology)** Sep 1998 - May 2001

University of British Columbia • Vancouver

**SKILLS**

-Competencies:

* attention to detail
* patient
* active listener and fast learner
* positive attitude
* excellent communication, interpersonal and organizational skills
* ability to work independently and as part of a team

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| -Language:   * English * Cantonese * Mandarin | -Computer skills:   * knowledge of Microsoft Office including Word and Excel * Typing speed of 70 wpm |