

**J. T. Winkler**  
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## Education

120 Hour TESOL Certificate UNI-Prep Institute San Diego, CA	07/2022
Juris Doctorate (Candidate) McGeorge School of Law University of the Pacific – Sacramento, CA <ul style="list-style-type: none"><li>• Member, Public Service Legal Society</li><li>• Member, Lambda Law Society</li><li>• Member, Criminal Law Society</li></ul>	07/2021 – 12/2021
Bachelor of Arts in Political Science, Cum Laude Emphases in Pre-Law & American Politics California State University, Bakersfield	05/2021
Associate in Arts, Political Science; Communication; Liberal Arts Bakersfield College – Bakersfield, CA	05/2019

## Experience

File Clerk Chain Cohn Stiles, 1731 Chester Ave #100, Bakersfield, CA 93301 <ul style="list-style-type: none"><li>• Produced legal research for attorneys that contributed to multi-million-dollar settlements.</li><li>• Assisted counsel with reviewing critical documents and subpoenaed materials to spot relevant issues to our case.</li><li>• Drafted dozens of discovery documents (FROG, SROG, RFA, RTP) under attorney supervision to propound to opposing counsel and miscellaneous parties.</li></ul>	06/2020 – 07/2021
Chief Justice Judicial Council, Associated Students Inc. of California State University, Bakersfield <ul style="list-style-type: none"><li>• Presided over dispute resolution hearings to address student concerns unable to be resolved outside of ASI.</li><li>• Generated weekly materials for the council to review as part of our continuous duty to review CSUB's bylaws.</li><li>• Led and organized 20+ weekly meetings for our Judicial Council members, as well as members of the student body.</li></ul>	05/2020 – 05/2021

Congressional Intern 08/2020 – 12/2020

United States House of Representatives, Office of Congressman TJ Cox, Bakersfield, CA-21

- Analyzed federal grant funding in the 21<sup>st</sup> congressional district to produce a Central Valley grants database for infrastructure development.
- Drafted weekly memos describing the nature and substance of the week's research on infrastructure funding.
- Contributed to the allocation of millions of federal dollars to the Central Valley's 21<sup>st</sup> congressional district.

Student Research Assistant – Dr. Michael Ault, Ph.D. 07/2020 – 08/2020

California State University, 9001 Stockdale Hwy, Bakersfield, CA 93311

- Curated 150+ articles of sociohistorical political science research to produce a collection of peer-reviewed research papers for Professor Michael Ault, Ph.D. to adopt as additional core curriculum for PLSI 3030 "Political Philosophy and Thought."
- Research topics included institutional slavery, patriarchy, homophobia, and transphobia in antiquity, the Middle Ages, and the renaissance.

Legislative Intern 01/2020 – 05/2020

California State Senate, Office of Senator Melissa Hurtado, Bakersfield, CA

- Fielded hundreds of communications for the Senator through email, phone, fax, text, and mail on a daily basis.
- Logged constituent concerns and opinions for issues pertaining to housing, business, veteran's affairs, agriculture, public safety, and the Census.
- Drafted and presented honorific certificates on behalf of Senator Hurtado throughout SD-14.

Summer Legal Intern 06/2019 – 08/2019

State Compensation Insurance Fund, Bakersfield, CA

- Assisted with reviewing, analyzing, and routing subpoenas and other legal documents.
- Answered office phones in a professional and courteous manner and directed calls to the appropriate person.
- Researched subpoenas retrieved and analyzed data from subpoenas for Legal Support Supervisor.
- Compiled excel reports for subpoena related data.

## **Skills**

- Demonstrated Written & Verbal Communication Proficiency
- Adaptable & Self-Motivated; Remote Work Compatible
- Proficient in MS Office Suite, Pro-Law, & Google Suite
- Strong Analytical Skills
- Experience in Litigation

## **Certificates**

TESOL Certificate 07/2022  
UNI-Prep Institute, San Diego, CA

Communication Studies Certificate 05/2019  
Bakersfield College, Bakersfield, CA

### **Awards & Honors**

Hiroshima, Jacobs, Roth & Lewis Scholarship 08/2021

- Exceptional initiative in leadership responsibilities in student organization activities or academically related campus activities that are dedicated to enhancing the legal education experience for members of the student body.

Michael Belote Public Interest Endowed Scholarship 08/2021

- For student(s) whose interest in public service has been demonstrated through academic coursework, work history, volunteer work with public service-oriented organizations, or comparable activities.

Pacific Scholarship in Law and Policy 08/2021

- The Pacific Scholarship in Law and Policy is a scholarship intended for students zcommitted to careers in government or other public service. Law and Policy Fellows receive a scholarship award and are required to participate in the Capital Lawyering Program, which results in the award of a Certificate of Concentration in Capital Lawyering.

Outstanding Student, Political Science Department 05/2021  
California State University, Bakersfield

### **Professional Organizations**

Roadrunner Society 05/2021 – Present  
California State University, Bakersfield Alumni Honor Society

Alpha Chi 02/2021 – Present  
National College Honor Society  
Chapter 332: California Iota - California State University, Bakersfield

Pi Sigma Alpha 01/2020 – Present  
National Political Science Honor Society