

# **Curriculum Vitae of Robert Glen Minnie**

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## **Objective**

To learn new things, improve and strive for perfection.

To gain experience, meet new people and grow, both as an individual and as an employee.

To optimise performance and efficiency, excel in my duties and add value wherever I work.

## **Educational Qualifications**

**2024:** TEFL Universal (150-hour advanced course)

**2018-2019:** Varsity College, Port Elizabeth, South Africa

Bachelor of Arts (1<sup>st</sup> Year)

Higher Certificate in Business Principles and Practice

**2013-2017:** Linkside High School, Port Elizabeth, South Africa. Matric

## **Curricular Activities**

**2020-2021:** 360 Kickboxing

**2016:** Toastmasters

**2012:** Shotokan Karate

## **Awards Received**

Valerie Paton Award for highest English marks in matric (2017)

### **Skills**

Certified EFL teacher

Trained public speaker and Toastmaster

Fluent in English

Computer literate (Word, PowerPoint & Excel)

Can compose business emails

Skilled essay writer

Open minded and always willing to learn

### **Hobbies**

I train at Gym Company every week for health and fitness.

Reading self-help, business and fantasy fiction books.

I lead a writing group on Discord called 'Writers' Realm' where I work closely with a handful of other aspiring authors, offering feedback, criticism and ideas.

I am an aspiring author and study the craft constantly.

### **Work Experience**

Worked for my grandmother making pet identity tags for SPCA branches from January 2024 to present.

### **References**

Cathy Osborne – Identidiscs – Cell: 083 449 5951



TEFL **Universal**

## 150 Hour Advanced TEFL/TESOL Certificate

Accredited Course Graduate

**Robert Minnie**

The bearer of this certificate has completed a course focused on teaching English  
as a foreign language to non-native learners



Accredited by:

**ACCREDITAT**

Accreditation of TEFL/TESOL and Training  
"Excellence via Competence"

Date of Award: 27/01/2024

Date of Issue: 27/01/2024

Certificate Number: 40921

**FRASER STEELE**

Education Director



This is to certify that

**Robert Glen Minnie**

having satisfied the requirements

was awarded the

**Higher Certificate in Business Principles and Practice**

**with distinction**

at a congregation of the Institute on 11 April 2019

For The Senate of The IIE



The IIE's Varsity College  
11 April 2019

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REPUBLIC OF SOUTH AFRICA

**STATEMENT OF RESULTS / STAAT VAN UITSLAE**  
**NATIONAL SENIOR CERTIFICATE / NASIONAAL SENIOR SERTIFIKAAT**

NOVEMBER 2017

ROBERT GLEN MINNIE

EXAMINATION NUMBER / EKSAMENNOMMER: 4173410440058

ID NUMBER: 9906125042084

DATE OF BIRTH: 19990612


CENTRE / SENTRUM: (4341044) LINKSIDE HIGH SCHOOL

Code Kode	Subjects Vakke	Percentage Persentasie	Achievement Level Prestasievlak
ENGHL	English Home Language	69	5
AFRFA	Afrikaans First Additional Language	67	5
MATH	Mathematics	37	2
LIFE	Life Orientation	65	5
INFT	Information Technology	37	2
LFSC	Life Sciences	60	5
PHSC	Physical Sciences	35	2
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The candidate qualifies for the National Senior Certificate and has met the minimum requirements for admission to higher certificate study as gazetted for admission to higher education.

A NATIONAL SENIOR CERTIFICATE WILL BE FORWARDED TO THE SCHOOL.

DATE / DATUM 2017/12/30

  
SUPERINTENDENT GENERAL  
SUPERINTENDENT-GENERAAL

Achievement level Prestasievlak	Achievement Description Prestasiebeskrywing	Marks % Punte %
7	Outstanding achievement / Uitsmuntende prestasie	80 - 100
6	Meritorious achievement / Verdienstelike prestasie	70 - 79
5	Substantial achievement / Beduidende prestasie	60 - 69
4	Adequate achievement / Voldoende prestasie	50 - 59
3	Moderate achievement / Matige prestasie	40 - 49
2	Elementary achievement / Basiese prestasie	30 - 39
1	Not achieved / Ontoereikende prestasie	0 - 29

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THE DEPARTMENT RESERVES THE RIGHT TO EFFECT CHANGES TO THIS DOCUMENT IF NECESSARY.  
INDIEN NODIG BEHOU DIE DEPARTEMENT DIE REG OM WYSIGINGS AAN DIE DOKUMENT AAN TE BRING.

INSTA 4

SERTIFIKAAT  
VAN  
VERDIENSTE



CERTIFICATE  
OF  
MERIT

Toegeken aan / Awarded to

MINNIE ROBERT

Vir/For

Trophy - Grade 12 Valerie Paton Trophy for the highest marks in  
English Primary Language

Head Headmaster

Year/Year 2017

