

## **PERSONAL** INFORMATION

Venecia S. N. Malgoezar

Balen van Andelplein 114 2273LJ Voorburg The Netherlands

Date of birth: 15.01.1999

Nationality: Dutch

## CONTACT

P: 0637322524

E: venecia\_snm@hotmail.com

### SKILLS

Microsoft office: Word, Excel, Publisher and Powerpoint

Wordpress: Basic knowledge

Canva editing

## LANGUAGES

Dutch: Native

English: Fluent in speaking, writing and listening B2 Business English

certificate

French: Beginner

Spanish: Beginner

# Venecia Malgoezar

#### **EDUCATION**

01/2025 - PRESENT: TEFL LEVEL 5 COURSE

- 300 hours including top-up courses in Teaching Young Learners, Teaching Business English and Teaching Online & 1:1

2019 - 2022: BREDA UNIVERSITY OF APPLIED SCIENCES

- International Tourism Management propaedeutic diploma

2016 - 2019: ROC MONDRIAAN LEEGHWATERPLEIN IN THE HAGUE Marketing and communication (bilingual) MBO level 4

2015 - 2016: EDITH STEIN COLLEGE IN THE HAGUE

- Havo

2011 - 2015: EDITH STEIN COLLEGE IN THE HAGUE

- Mavo (graduated in June 2015)

#### **WORK EXPERIENCE**

03/2019 - 06/2019: INTERNSHIP HUGO'S H HOTEL IN ST. JULIANS, MALTA

- Marketing and communication / reservations (back office duties)

01/2018 - 08/2018: YMCA SCHEVENINGEN

- PR employee

11/2017 - 01/2018: INTERNSHIP YMCA SCHEVENINGEN

- Communication / PR internship
- Duties: writing newsletters and press releases, designing folders/posters/flyers promoting on social media

02/2017 - 11/2017: EETKAMER DE LAAN (LUNCHROOM) IN VOORBURG

- Customer care
- Preparing food and waitressing

01/2017 - 04/2017: INTERNSHIP IN YOUR FACE MEDIA IN THE HAGUE

- Marketing internship
- Duties: Writing product descriptions, building websites, doing research

2015: "HEMA" IN LEIDSCHENDAM - VOORBURG

- Sorting out clothes and stacking shelves

2013 – 2014 INTERNSHIP WOEJ DE GROENE LOPER

(COMMUNITY CENTER) IN VOORBURG

- Assisting with activities for children between 4 and 12 years old.