

**CURRICULUM VITAE  
OF  
MANJA VAN NOORDWYK**



**B.ED FOUNDATION PHASE**



PROFILE

Characteristics:

- Energetic
- Spontaneous
- Goal-driven
- Trustworthy
- Reliable
- Creative

PERSONAL

**Title:** Miss  
**Name:** Manja van Noordwyk  
**Date of birth:** 5 May 2001  
**ID Number:** 0105050173084  
**Gender:** Female  
**Marital status:** Single  
**Home language:** Afrikaans  
**Second language:** English

CONTACT

Joostenbergvlakte  
Cape Town, 7570  
manjavn0505@gmail.com  
071 868 8765

MANJA VAN NOORDWYK

WORK EXPERIENCE

|                |   |
|----------------|---|
| 2020 - current | <b>Entrepreneur / Owner of Shopthesecondcloset</b> <ul style="list-style-type: none"><li>- Capturing and editing high-quality images of products.</li><li>- Creating and posting engaging content to drive sales.</li><li>- Managing orders, coordinating deliveries, and ensuring customer satisfaction.</li><li>- Handling financial records and processing payments.</li></ul>       |
| 2025 - current | <b>Au Pair</b> <ul style="list-style-type: none"><li>- Ages: 8 - 11</li><li>- Taking care of the child on a daily basis. Assisting with daily homework, exam preparation and extra curricular activities.</li><li>- Assisting with summaries and study work.</li><li>- Ensuring children's safety at all times.</li></ul>   |
| 2024           | <b>Au Pair (morning)</b> <ul style="list-style-type: none"><li>- Ages: Infant - 4</li><li>- Taking care of the children on a daily basis.</li><li>- Providing educational play.</li><li>- Ensuring children's safety at all times.</li></ul>  |
| 2024           | <b>Au Pair (afternoon)</b> <ul style="list-style-type: none"><li>- Age: 11</li><li>- Taking care of the child on a daily basis. Assisting with daily homework, exam preparation and extra curricular activities.</li><li>- Assisting with summaries and study work.</li><li>- Ensuring children's safety at all times.</li></ul>  |
| 2022-2023      | <b>Au Pair</b> <ul style="list-style-type: none"><li>- Ages 6-10</li><li>- Taking care of children on a daily basis. Assisting with daily homework, exam preparation and extra curricular activities.</li><li>- Assisting with summaries and study work.</li><li>- Ensuring children's safety at all times.</li></ul>   |
| 2020- 2021     | <b>Au Pair</b> <ul style="list-style-type: none"><li>- Ages 7-14</li><li>- Taking care of children on a daily basis. Assisting with daily homework, exam preparation and extra curricular activities.</li><li>- Ensuring children's safety at all times.</li></ul>  |
| 2017-2021      | <b>Pure group</b> <p>Promoter and supervising during promotions</p> <ul style="list-style-type: none"><li>- Responsible for demonstrating the features of a product to an audience/client</li><li>- Shows how the product works</li><li>- Persuade customers to buy the product</li><li>- Ensuring that promoters correctly demonstrate the product in order to conduct sales</li></ul> |

# **CONTACTABLE REFERENCES**

**Mrs. M Freemantle**

Aupair family (2020-2021)

marlifreemantle@gmail.com

**Mrs. C Store**

Aupair family (2024)

carolien.store@gmail.com

**Mrs. L Kellerman**

Aupair family (2025)

Lizette.kellerman@gmail.com

# **INTERESTS AND ACHIEVEMENTS**

- Boland badminton 2014-2019
- SA Badminton Championships
- Super League Action Netball 2016

## **COURSES**

Transcription course - May 2021

TTA (The TEFL Academy) Level 3 course - February 2025

## **QUALIFICATIONS**

**Matriculated**

Brackenfell High School

2019

**B.ED Foundation Phase**

## **SCHOOLS WHERE I HAVE DONE MY PRACTICAL AT:**

Belville Preparatory—2021

Belville Noord Primary—2022

Vredeklouf Primary—2023

Brackenfell Primary—2024

**Reference:**

Chantel van Zyl

Chantel.vanzyl@vps.org.za

**Reference:**

Marzaan Kleinhans

Marzaan@brackies.co.za

**Reference:**

Elfreda Olivier

Elfreda@brackies.co.za

# TESTIMONIALS

Hoërskool Brackenfell  
Privaatsak X03,  
Brackenfell  
7561  
Tel: 021 981 5522  
Faks: 021 981 6023  
E-pos: staff@brackenfellhs.co.za  
Web: www.brakkies.co.za

# HOËRSKOOI BRACKENFELL HIGH SCHOOL

Brackenfell High School  
Private Bag X03,  
Brackenfell  
7561  
Tel: 021 981 5522  
Fax: 021 981 6023  
E-mail: staff@brackenfellhs.co.za  
Web: www.brakkies.co.za



I hereby testify regarding  
**VAN NOORDWYK, MANJA**  
ID number: 0105050173084

## SUBJECTS OFFERED:

AFRIKAANS HOME LANGUAGE  
ENGLISH FIRST ADDITIONAL LANGUAGE  
LIFE ORIENTATION  
MATHEMATICAL LITERACY  
COMPUTER APPLICATIONS TECHNOLOGY  
CONSUMER STUDIES  
TOURISM

Manja attended Brackenfell High School from 2016 to 2019. During this time we have found her to be a very trustworthy, friendly, polite learner with a cheerful nature. Confident and mature she communicates with ease. Her behaviour in, as well as outside school, is excellent. Manja is dedicated and produces good work. Her approach to her school work testifies to perseverance. She approaches tasks or issues in a sober way and expresses her views with confidence. She expresses her opinions without giving offence or being prescriptive. Manja's motivational skills, dedication, leadership skills and commitment were enhanced when she represented the Cape Winelands Badminton SA u/19 team in 2019.

We recommend her for the position that she is competent to occupy.

The school's best wishes accompany this fine young lady.

  
J.W. MULLER H.O.D; B.A.,  
Principal  
November 2019



Laerskool Vredeklouf Primary

51 Vredekloufstraat

Vredeklouf

7560

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**VIR WIE DIT MAG AANGAAN**

Graag getuig ek as Grondslagfase Departementshoof as volg:

**Manja van Noordwyk**

**ID. 0105050173084**

het gedurende 2023 by Laerskool Vredeklouf haar praktiese onderwys tydperk van vyf weke by ons voltooi.

Mej. Van Noordwyk is 'n dame van onberispelike gedrag. Sy is beginselvas, vriendelik, lojaal, hoflik, verantwoordelik en betroubaar. Haar optrede getuig van fyn opvoeding en 'n gebalanseerde uitkyk op die lewe.

Me. Van Noordwyk beskik oor die kwaliteite en potensiaal om 'n uitstekende onderwyseres in die Grondslagfase te wees. Met 'n bietjie leiding sal sy haar volle potensiaal kan bereik.

Me. Van Noordwyk word met vrymoedigheid aanbeveel vir enige betrekking waarvoor sy sou kwalifiseer. Ek glo dat sy 'n waardevolle aanwinst vir enige skool sal wees.

My beste wense vergesel haar.

L. van der Bank

GF HOD

12 Junie 2023

**DOCUMENTS**



Enquiries: [registration@sace.org.za](mailto:registration@sace.org.za)

26 September 2024

MANJA VAN NOORDWYK

50 Kiewiet Street  
Joostenbergvlakte  
Kraaifontein  
CAPE TOWN  
7570



**PROVISIONAL REGISTRATION (Student Teacher)**

This is to confirm that the **South African Council for Educators (SACE)**, received an application form from:

**MANJA VAN NOORDWYK**

**IDENTITY NUMBER: 0105050173084**

**REGISTRATION NUMBER: P13008877**

on **26 September 2024**. The application is being processed, and the certificate will be issued as soon as the following documents are received in the office:

Certified copies of a **Bachelor of Education (B.ED certificate)** and a **complete academic record** indicating that the qualification has been completed.

In the interim, the above student is provisionally registered until **26 September 2025**, when the provisional registration expires.

**Kindly Note that the Provisional Registration of Student Educators by SACE is not for employment purposes (Not applicable if professional qualification has been completed as indicated on the academic record and awaiting graduation).**

**Kindly note that the following document (s) are required for an extension, update or renewal: -**

- SACE Application Form(Downloadable from SACE website: [www.sace.org.za](http://www.sace.org.za) under Registration);
- Copy of this Provisional registration letter;
- Certified copy of green barcoded Identity document (Both sides for the Smart Id Card);
- Certified copy of South African Police Clearance Certificate from the South African Police Services (SAPS) not older than six months at the time of submission;
- Current proof of registration for B.ED if still studying (Refer to the registration requirements on the SACE website - [www.sace.org.za](http://www.sace.org.za))
- R50 administration fee;
- Request for an extension/update/renewal must be forwarded to [update.centurion@sace.org.za](mailto:update.centurion@sace.org.za)

**Professionally yours**

**For Chief Executive Officer**

- All copies must be recently certified;
- The certification date must not be older than six months at the time of submission;
- Certification should be from a Commissioner of Oaths and;
- state true copy of the original

Established as per Act of 31 of 2000: SACE Act:2000  
NB: All Online letters are issued without a SACE official stamp.  
For verification of this letter, send an email to [verification@sace.org.za](mailto:verification@sace.org.za)





SAPS 365

REQ NO: 2024368096

South African Police Service

# Clearance Certificate

THIS IS TO CERTIFY THAT NO CONVICTIONS HAVE BEEN RECORDED FOR ANY CRIME IN THE REPUBLIC OF SOUTH AFRICA AGAINST:

TRANSACTION NO : 46839265  
DATE OF BIRTH : 2001-05-05  
PLACE OF BIRTH : SOUTH AFRICA  
TITLE : MS  
SURNAME/S : VAN NOORDWYK ,  
MAIDEN NAME/S :  
NAME/S : MUSA ,

|                               |
|-------------------------------|
| SUID-AFR. KAANSE POLISIEDIENS |
| SAPD KR & MTS                 |
| PRIVAATSAK/PRIVATE BAG X 308  |
| 2024 -08- 22                  |
| PRETORIA 0001                 |
| SAPS CR & CSM                 |
| SOUTH AFRICAN POLICE SERVICE  |

.....  
F/The National Commissioner of the South African Police Service

Lt Col  
A.J. Du Preez

#### Note

Personal details supplied by the applicant  
Information on criminal history (where applicable) traced by means of fingerprints

SAPS Criminal Record and Crime Scene Management, Private Bag x308, Pretoria, 0001  
E-mail address: [crimeclear@saps.gov.za](mailto:crimeclear@saps.gov.za)  
Tel No: 012 303 3028



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17 September 2024

To Whom It May Concern

**SEXUAL OFFENDERS REGISTER: MANJA VAN NOORDWYK ID 0105050173084**

NeVeTeC is a Service Provider that assists clients with the Sexual Offenders Register Application, Manja Van Noordwyk has appointed NeVeTeC to render this service on her behalf.

NeVeTeC has started Manja Van Noordwyk on the 17 September 2024 for the Sexual Offenders Register.

This letter confirms that Manja Van Noordwyk has applied for the application for this Form.

This application is currently with the Department of Justice Development, turnaround will depend on the workload at the relevant Department.

Should you wish to have any questions regarding this application, please feel free to contact me direct.

Ryno Bester

NeVeTeC Police Clearance  
Head Office Cape Town



Unit 7, Midpark  
Village, 2 Greens  
Close, Parow,  
7500

|         |  |
|---------|--|
| PHONE   | 021 911 5011   |
| CELL    | 066 155 6813   |
| EMAIL   | Be-sure@nevetec.co.za                                    |
| WEBSITE | <a href="http://www.nevetec.co.za">www.nevetec.co.za</a> |

