

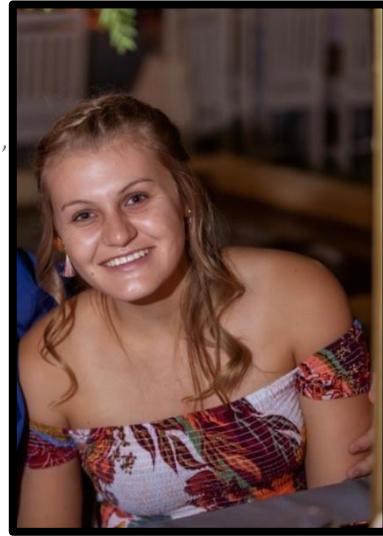
□ Tanielle Jordaan

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Date of Birth: 29 September 2000



Professional Profile and Career Objective

I aim to provide work of outstanding quality, and to do what is expected from me to the best of my abilities. I can easily adapt in any work environment, and I pursue to permanently showcase a positive work ethic.

Education

Matric/Grade 12 (2018) - Komatipoort Akademie

- ☐ Maths Literacy
- ☐ Business Management
- ☐ Hospitality and Tourism
- ☐ Computer Applications and Technology
- ☐ English
- ☐ Afrikaans
- ☐ Life Orientation
- ☐ Deputy Head Girl

Higher Education

- Bachelor of Arts in Environmental Management (Completed June 2022) - **UNISA**
- Good Agricultural Practices Course - **Agricolleges**
- TEFL Academy Level 5 Certificate
- SACE Registered
- Bachelor of Education in Intermediate Phase (START JUNE 2025).

Experience

Temporary Employment

Izusa Carriers (PTY) Ltd. (6 February 2020 - 25 March 2020 Cut short due to COVID)

- ☐ Data capturing
- ☐ Diesel Sheets
- ☐ Reconciliations

Sagewood Environmental Consulting -Volunteer work (February 2020 - June 2020)

- ☐ Assisted with site visits for EIA.

Onderberg Petroleum (January 2021 - February 2022)

- ☐ Xero Globe
- ☐ Invoices
- ☐ Business Admin
- ☐ Reconciliation
- ☐ MS word, Excel, and Outlook.
- ☐ Reason for moving - moved to assist company (Sevens Petroleum)

Sevens Petroleum (March 2022 – December 2023)

- ☐ Xero Globe
- ☐ Invoices
- ☐ Business Admin/Logistics
- ☐ Stock Reconciliation
- ☐ MS word, Excel, and Outlook.

Accelerated Academy (January 2024 – Present)

- ☐ Supervisor
- ☐ ACE Curriculum
- ☐ Experience from grade 2 - 7

Skills and Characteristics

- ☐ Computer Literate.
- ☐ Polite and gentle.
- ☐ Positive attitude.
- ☐ Honest.
- ☐ Hard working.
- ☐ Self-motivated and goal driven.

Sporting Achievements

Netball

- ☐ 1st team netball and vice-captain (2017-2018)
- ☐ Provincial colours in netball (2015)
- ☐ National colors in Horse Riding (2015)

Hobbies

- ☐ Sports
- ☐ Exercising
- ☐ Skills Developments
- ☐ Reading