

SHANI BENCE

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Objective

I am a qualified Draughtsman, Project Manager and TEFL teacher. I am looking for a position that will challenge me intellectually and give me the opportunity to utilize my aquired skills and qualifications as well as the opportunity to expand them further.



Education

Hoërskool Carletonville

2016

National Senior Certificate with Acceptance to Bachelors

NWU Potchefstroom

2017 - 2018

BSc Physiology and Psychology
Credits Aquired: 100

CTU POTCHEFSTROOM

2019-2020

Computer Aided Draughting and Design (CAD 1)
FET Certificate: Computer Aided Drawing Office Practice (CAD) (NQF 4, 131 credits)

CTU POTCHEFSTROOM

2020-2021

Computer Aided Draughting and Design (CAD 2)
FET Certificate: Computer Aided Drawing Office Practice (CAD) (NQF 4, Additional credits: 98)

CTU POTCHEFSTROOM

2020

Project Management 1
SETA FET Certificate: Project Management (NQF 4, 136 Credits)

CTU POTCHEFSTROOM

2021

Project Management 2
SETA National Certificate: Project Management (NQF 5, 128 Credits)



Skills

Problem solving
Critical thinking
Communication
Project management
Adaptability
Computer literacy
Creativity
Negotiation



Personal Details

Date of Birth : 31/07/1998
Language : English/
Afrikaans

The TEFL Academy

2024

Teaching English as a Foreign Language

Diploma (NQF Level 5, 40 Credits)



International Certifications

CompTIA Project+

Autodesk Certified User AutoCAD

Autodesk Certified User Revit

Autodesk Certified User Inventor

Microsoft Office, MS Powerpoint



Experience

Madikane and Monandi Attorneys

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Admin Assistant

WJK Engineering

24/01/2022 - 31/08/2023

Junior Draughtsman

CDA Architecture

01/09/2023 - 18/01/2024

Draughtsman

Property Solutions

19/02/2024 - Present

Agent/ Attorney Employee