

Abigail Little

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USA, Remote
Open to Relocate

About Me

I'm a certified TEFL teacher with a strong foundation in business leadership, seeking to teach Business English to professionals worldwide. I bring over seven years of experience managing successful, multimillion-dollar operations and mentoring diverse teams. I combine strategic insight with an approachable, people-first style that helps learners connect language with real-world success.

TEFL Training

Level 5 168 Hour
TEFL Certificate –
The TEFL Academy,
UK.

- Created lessons for a variety of levels from pre-intermediate to advanced corporate business English
- Teaching speaking, listening, reading and writing
- Material & resource creation, utilizing the internet & creating materials on Canva
- English grammar and how to teach the essential language
- Needs analysis and teaching in different situations
- Classroom management and teaching techniques

Teaching Experience

Professional
Development &
Training (within
Hospitality
Leadership)

2016–2024

- Designed and delivered ongoing internal training programs for staff at all levels, including onboarding, leadership coaching, and communication workshops.
- Frequently led group sessions and one-on-one development plans, fostering a supportive and motivating learning environment.
- Created learning materials and performance guides tailored to operational needs and learner goals
- Mentored general managers and team leads, focusing on professional language, performance feedback, and interpersonal development.
- Provided individualized support to team members with different learning styles and backgrounds.

Employment

General Manager –
Noodles & Company

USA | May 2016 –
May 2024

- Managed daily operations across multiple restaurant locations, overseeing staffing, scheduling, payroll, inventory, and budgeting.
- Led all hiring and onboarding efforts, including interviewing, employee orientation, and workplace training.
- Used data analysis (Excel, Power BI, Tableau) to identify trends, improve efficiency, and enhance team performance.
- Oversaw vendor relationships and corporate communication.
- Championed a culture of inclusion, collaboration, and continuous development.
- Handled conflict resolution, guest complaints, and cross-functional coordination with professionalism and poise.