
JANITA LE GRANGE



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ABOUT ME

I am a degree educated, soon to be qualified EFL teacher. I enjoy using my creativity to produce stimulating lessons to inspire and engage a class.

I work well in a team and can communicate effectively at all levels and ages.

EXPERIENCE

Starting as new Tefl teacher I do not have a lot of experience in teaching students in a classroom but I did do some charity work at our local orphanage, assisting children, one on one, with homework after school.

I was also volunteering at church as a Sunday school teacher. I enjoyed the liveliness of the class and planning my lessons according to the activity books students received.

Because I had a full time job, I had to do all of this in my spare time.

TEFL TRAINING

Level 5 168 Hour TEFL Certificate – The TEFL Academy, UK.

- June 2022 – August 2022
- Grade
- Created lessons for a variety of levels from pre-intermediate to advanced
 - Teaching speaking, listening, reading and writing
 - Material & resource creation, utilizing the internet
 - English grammar and how to teach the essential language
 - Needs analysis and teaching in different situations
 - Classroom management and teaching techniques



EDUCATION

DEGREE / DATE EARNED

HTS Vereeniging, South Africa
Highest Level Completed: Grade 12

CTU Vereeniging
Diploma: Certified Internet Web Professional
Distinction: 85%

Solal: Health and Wellness
Advanced Training

HOBBIES

Cycling, Golf, Being Creative

PERSONAL DETAILS

DATE OF BIRTH: 6 April 1990

MARITAL STATUS: Married

NATIONALITY: South African

DRIVING LICENCE: Code B

LANGUAGES SPOKEN:

English and Afrikaans

EMPLOYMENT

JLG Designs and Gifting

Owner

February 2022 to current

As an owner of the small business with no employees, I have to do everything from invoicing, designing, printing, follow up with customers as well

As deliveries.

Dis-chem Pharmacy

Department Manager & Customer Consultant

August 2020 to January 2022

Assisting and consulting customers, attending to telephone calls, emails, customers complaints, managing staff schedules, planning meetings, focusing on targets.

Van Rooyen Pharmacy

Sales Assistant

April 2015 to April 2017

Attending to customers, sales driven and cashier.

Only the best Milling

Secretary

September 2010 – March 2015

Filing, responding to emails, taking telephone calls, creating meeting agendas, monitoring some stock.

Creative Talents

Graphic Designer

September 2009 – August 2010

Designing stickers, labels, schedules, business cards, posters, invitations, meeting cards, birthday cards, booking schedules and much more.