

To Whom it may concern:

Dear Sir/Madam,

I am writing to apply for the opportunity to teach EFL with your school/ agency. I have attached my CV for your consideration. As you will see , I am a native English speaking graduate and a South African Citizen . Also you will found that I completed my Qualifi Level 5 Certificate in Teaching English and have numerous years experience as being a trainer or facilitator for my previous employer.

I have a real desire to improve the lives of others by teaching English and I look forward to presenting engaging lessons to motivate my students and help them to learn effectively.

I would very much like the opportunity to discuss my application with you further at interview. Thank you for taking the time to read my CV and I look forward to hearing from you.

Yours faithfully,

Helgard Bence



Helgard Dewet Bence

Personal Summary

I enjoy being creative and am also keen to use this creativity to create stimulating lessons to inspire a class. I work well in a team and can communicate well at all levels and ages. Mature and lively, I have a variety of outside interests and remain committed to improving my teaching skills further and contributing to the success of the school.

Personal Information



Mobile: +27814324779



E-mail: codeyb05@gmail.com



Gavin drive, Scheepershoogte, Uitenhage

Work Experience

SAPS

2006-2019

Sergeant / Trainer / Facilitator

Worked all areas for the SAPS that shaped my experiences. I was a trainer for the South African Police Service for almost 12 years and trained many police officers as well as facilitated a lot of courses of these years.

Education

2005 - Otto Du Plessis High School - Grade 12

2009 - Sasseta - National Certificate Policing NQF 5

2021 - BaySkills Academy - Security Officers Grade E,D,C

2021 - BaySkills Academy - Security Officers Grade B,A

Courses

2013 - SAPS - Domestic Violence Train The Trainer

2013 - SAPS - First responder to sexual offences
Train the Trainer

2013 - SAPS - Crime prevention level 1 Train the Trainer

References

Capt Roelofse - SAPS +27827976147

Leonie Bekker - Lex-icon +27828243718

TEFL Training (The Tefl Academy UK)

Qualifi LVL 5 Certificate in Teaching English as Foreign Language

Qualification number : 603/3835/0

Awarded on 17/03/2022

Certificate number : Sidza131366

Guided Learning hours : 168 hours

Centre Grade : Passed with Merit

About Me....

Citizen : South African

ID : 870612 5027 080

Race : White

Sex : Male

Health : Excellent

Drivers Licence : Code 08

Marital Status : Single

Dependents : None

Criminal Record : None

Psira Registration

Psira - Public Security Industry Regulating Authority

Psira number 3229957

Registration Complete

Training status : Grade A

Updated on 2021/11/13

This is to certify that

Helgard Bence

has achieved the following qualification:

**Qualifi Level 5 Certificate in Teaching English
as a Foreign Language (TEFL) (The TEFL Academy) (RQF)**

Qualification Number: 603/3835/0

Awarded on: 17th March 2022

Certificate Number: SIDZA131366

Guided Learning Hours: 168



Jason Goodyear
Responsible Officer



QUALIFI
SUCCESS THROUGH LEARNING
RECOGNISED WORLDWIDE

Regulated by

ofqual
REGULATED
register.ofqual.gov.uk

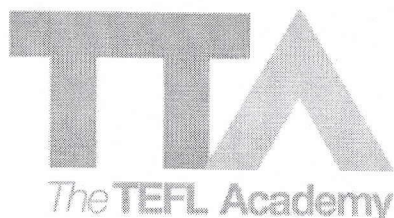
Qualifi Limited, Synergy House, 7 Acorn Business Park, Commercial Gate,
Mansfield, Nottinghamshire, NG18 1EX, England

Tel: +44 (0)1158 882 323 Email: info@qualifi.net Web: www.qualifi.net



DEAC
Distance Education Accredited Commission

AQC
Approved Quality Curriculum



Unit Transcript

Qualifi Level 5 Certificate in Teaching English as a Foreign Language (TEFL)
(The TEFL Academy) (RQF)

is awarded to:

Helgard Bence

on successful completion of the following units:

Unit Number	Unit Title	Credit(s)	Result
M/617/3459	An Introduction to Lesson Planning	1	Pass
H/617/3460	Teaching English Vocabulary	2	Pass
K/617/3461	Teaching Pronunciation	3	Pass
M/617/3462	Understanding English Grammar	5	Pass
T/617/3463	Teaching Receptive Skills: Listening and Reading	5	Pass
A/617/3464	Teaching Productive Skills: Speaking and Writing	2	Pass
F/617/3465	Teaching English Grammar	6	Pass
J/617/3466	History of the English Language and English Language Teaching	1	Pass
L/617/3467	Teaching Materials and Aids and Classroom Management Strategies	1	Pass
R/617/3468	The Effective use of Resources for TEFL	4	Pass

Awarded on: 17th March 2022
Certificate Number: SIDZA131366
Guided Learning Hours: 168
Centre Grade: Merit



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DEAC
DISTANCE EDUCATION ACCREDITING COMMISSION

AQC
Approved Quality Curriculum

Qualifi Limited, Synergy House, 7 Acorn Business Park, Commercial Gate,
Mansfield, Nottinghamshire, NG18 1EX, England
Tel: +44 (0)115 888 2323 Email: info@qualifi.net Web: www.qualifi.net

UMALUSI



Council for Quality Assurance in General
and Further Education and Training

SENIOR CERTIFICATE
SENIOR SERTIFIKAAT

Awarded to/Toegeken aan
HELGARD DE WET BENCE

Identity number

8706125027080

Identiteitsnommer

Subjects passed / Vakke geslaag

Afrikaans : First Language / Eerste Taal
English : Second Language / Engels : Tweede Taal
Biology / Biologie
History / Geskiedenis
Business Economics / Bedryfseksonomie
Hotel Keeping and Catering
Aggregate / Groototaal (PASSED WITH MERIT)

HG	B	70%-79%
HG	C	60%-69%
HG	E	40%-49%
HG	C	60%-69%
HG	E	40%-49%
SG	C	60%-69%
	M	1260-1439

ENDORSEMENT

*This candidate has complied with the minimum
statutory matriculation requirements for admission
to bachelor's degree study at a university in
the Republic of South Africa*

ENDOSSEMENT

*Hierdie kandidaat voldoen aan die minimum
statutêre matrikulasie vereistes vir toelating
tot baccalaureusgraadstudie aan 'n universiteit
in die Republiek van Suid-Afrika*

With effect from

December/Desember 2005

Met ingang van

Chief Executive Officer

Hoof Uitvoerende Beampste

This certificate is issued in accordance with Section 16(4) (e) of Act 58 of 2001 by
Umalusi Council for Quality Assurance in General and Further Education and Training.



060 2000 6672 J



REPUBLIC OF
SOUTH AFRICA

This certificate is issued without alteration or erasure of any kind



**SAFETY & SECURITY
SECTOR EDUCATION AND TRAINING AUTHORITY**

Registration No. 200719ZZ8884

Certificate No. BJV461

Qualification

This is to certify that

HELGARD DE WET BENCE

Identity number

8706125027080

has successfully achieved the following:

NATIONAL CERTIFICATE: POLICING

NLRD No. 20496

NQF Level: 5

Total Credits: 146



**18 March 2009
Date Issued**



Divisional Commissioner



Head of Dept:ETQA





PSIRA

Private Security Industry Regulatory Authority

This certificate certifies that

BENCE HD

ID Number : **8706125027080**

Reg Number : **3229957**

Date of Registration : **13/11/2021**

is duly registered as a Security Service Provider as
contemplated in terms of Section 21 of the Private Security
Industry Regulation Act, 2001 (Act No. 56 of 2001)

Recognized training qualifications as at date of issue hereof:

Grade : **A**

Date of Issue : **30/11/2021**

Valid Until : **29/11/2023**

Certificate No : **14234013**



7749826714

NOTE: This certificate remains at all times the property of the Private Security Industry Regulation Authority and in terms of Section 26(6) of the Private Security Industry Regulation Act, 2001 (Act No. 56 of 2001) must forthwith be returned by the holder to the Authority on withdrawal or suspension of the holder's registration.



BRAVO SPACE 139 PTY LTD

Reg No. 2014/186171/07

Certified and Professionally Trained as a Security Officer

Security Officer Training: Grade: A
Security Officer Training: Grade: B

Certificate awarded to:

BENCE. H.D.W.

Identity Number:

870612 5027 080

PERSEVERE – LEARN - PRODUCE

Training Manager: M.K Van Zyl
Date of Issue: ^{03RD} SEPTEMBER 2021

Cert. No: 038/2021



Registered with PSIRA as a Registered Security and Training Provider Registration no:
2268318/T2142



BRAVO SPACE 139 PTY LTD

Reg No. 2014/186171/07

Certified and Professionally Trained as a Security Officer

Security Officer Training: Grade: E

Security Officer Training: Grade: D

Security Officer Training: Grade: C

Certificate awarded to:

BENCE. H.D.W.

Identity Number:

870612 5027 080

PERSEVERE – LEARN - PRODUCE

Training Manager: M.K Van Zyl

Date of Issue: ^{11TH} AUG 2021

Cert. No: 035/2021



Registered with PSIRA as a Registered Security and Training Provider Registration no:
2268318/T2142



Certificate

This is to certify that

H.D.W BENCE

Identification number

8706125027080

has successfully completed

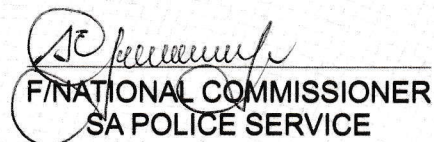
DOMESTIC VIOLENCE TRAIN -THE TRAINER

2013-02-04 TO 2013-02-13


W/O SE Shirindi

TRAINING OFFICIAL

W/O SE Shirindi


NATIONAL COMMISSIONER
SA POLICE SERVICE

Colonel TE Gweyi

Bhisho
PLACE

EC0378512012
REGISTRATION NO

2013-02-13
DATE



Certificate

This is to certify that

HDW BENCE

Identification number

7076814-5

has successfully completed

**FIRST RESPONDER TO SEXUAL OFFENCES LEARNING
PROGRAMME
TRAIN THE TRAINER**

A handwritten signature in black ink, appearing to read "Elizabet", is written over a horizontal line.

W/O

**TRAINING OFFICIAL
SE SHIRINDI**

A large, stylized handwritten signature in black ink, appearing to read "N. Chikuma", is written over a horizontal line.

COL

**NATIONAL COMMISSIONER
SA POLICE SERVICE
N CHIKUMA**

**PRETORIA
PLACE**

**CP0175812013
REGISTRATION NO**

**2013-08-28
DATE**



Certificate

This is to certify that

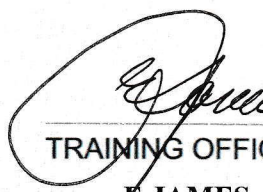
HDW BENCE

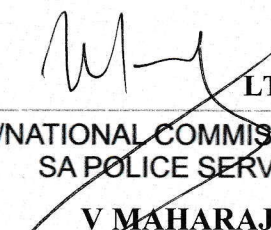
Identification number

7076814-5

has successfully completed

**CRIME PREVENTION LEVEL 1 TRAIN THE TRAINER
2013-09-09 TO 2013-09-27**


W/O
TRAINING OFFICIAL
E JAMES


LT.COL
F/NATIONAL COMMISSIONER
SA POLICE SERVICE
V MAHARAJ

**PRETORIA
PLACE**

**CP0206312013
REGISTRATION NO**

**2013-09-27
DATE**