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RATLHAGANA NOBUHLE JOYCE

BRIEF SUMMARY

I am a PGCE qualified and TEFL Certified teacher; in addition, I have a Bachelor of Technology degree in Language Practice (Linguistics and Translation) with over 2 years teaching experience.

Language skills: Teaching, Writing, Editing, Translating, Transcribing and Proofreading.

Transferable skills: Communication and interpersonal skills, ability to meet deadlines, problem solving skills and ability to learn and adapt.

Qualities: Dependable, punctual, responsible, innovative, and professional.

EMPLOYMENT HISTORY

School Based Teaching Practice

English Student Teacher – Kwamhlanga Secondary School, South Africa

April 2021 – August 2021

- Taught English to 192 students from diverse linguistic and cultural background.
- Lessons with the focus on students' writing, reading, speaking and listening skills.
- Designed and prepared lesson plans for Grade 10 -12 students.
- Classroom monitoring and examination invigilation.

English Student Teacher - Musi Primary Combined School, South Africa

May 2021 – September 2021

- Taught English FAL to 144 students of different linguistic and cultural background.
- Lessons with the focus on writing, speaking, listening & reading skills.
- Designed and prepared lesson plans for Grade 7- 9 students.

Language Tutor – Tshwane University of Technology, South Africa

March 2020 – March 2021

- Taught English and French to university undergraduate students during tutoring lessons.
- Lessons with the focus on oral comprehension, oral production, written comprehension and written production.
- Prepared students for oral presentations as well as exams.

Teaching English Program in France (TAPIF) – Academie de Versailles, France

English Language Assistant – Ecole Langevin Wallon, France

October 2019 – May 2020

- Taught English as Second Language to French students.
- Taught only Grade 3 - 5 students.

- Conducted lessons with the focus on improving vocabulary and pronunciation for 3 & 4.
- Implemented lessons with the focus on writing and reading skills for Grade 5 & 6.

English Language Assistant – Ecole Louise Michel, France

October 2018 – May 2019

- Taught English as Second Language to French students.
- Taught only Grade 3 - 5 students.
- Conducted lessons with the focus on improving vocabulary and pronunciation for 3 & 4.
- Implemented lessons with the focus on writing and reading skills for Grade 5 & 6.

English Teacher – Rorobhani Middle School

January 2014 – December 2014

- Taught English to students Grade 7 - 9
- Assisting students with afterschool lessons
- Class monitoring
- Implemented Poetry Club

EDUCATION

Stadio Higher Education – Postgraduate Certificate in Education (PGCE in Senior & FET)

July 2020 – December 2021

Majors:

- Teaching Practice Senior & FET Phase I & II
- Teaching English Senior Phase (Grade 7-9) I & II
- Teaching English FET Phase (Grade 10-12) I & II

The TEFL Academy – Teaching English as a Foreign Language Certificate

May 2019 – July 2019

Majors:

- Teaching English Grammar
- Teaching English Vocabulary
- Teaching Receptive Skills
- Teaching Productive Skills

Tshwane University of Technology – Bachelor of Technology degree in Language Practice

January 2018 – February 2019

Majors:

- English
- Language dynamics
- Research Methodology & Techniques
- Marketing & Advertising Language

Tshwane University of Technology – National Diploma in Language Practice

January 2015 – December 2017

Majors:

- English
- French
- Language and Translation Practice
- Public Speaking
- Intercultural Studies

Babutheni Secondary School - Grade 12 National Senior Certificate (2012)

Subjects:

- English
- Mathematics
- Geography
- Life Sciences

REFERENCES

Stadio Higher Education

Mrs P. Mokoka - Former Lecturer

+27 768 115 189

PaulineM@stadio.ac.za

Ecole Langevin Wallon – France Education Internationale

Mrs Yvonne Trehin – English Main Teacher

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Yvonne5691@gmail.com

Tshwane University of Technology

English Former Lecturer

Professor T. Ditsele

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Musi Combined Primary School

Mrs A. S. Khuzwayo - English Mentor Teacher (Grade 7- 9)

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arethakhuz@gmail.com

Musi Combined Primary School

Mr L.T. Mthombeni - Deputy Principal

+27 822 065 462

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Kwamhlanga Secondary School

Miss N.M. Mogula - English Mentor Teacher (Grade 10 -12)

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