

REBATHO M. MDLANKOMO

PERSONAL DETAILS

Name: Rebatho M. Mdlankomo

Address: 10 Wallace Road, Dunnottar, Nigel, 1496

Driver's Licence: Code 10 C1

Race: African

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Rebatho11@gmail.com

OBJECTIVE

To secure a challenging position within my field of study as well as to gain as much experience in the job market for personal growth and professional development. I seek challenging opportunities that will push me to showcase my full potential while contributing to the organisation's growth and overall success.

WORK EXPERIENCE

Freelancing: Tutor

Tutor

June 2019 – Date Duties:

- Teach foreigners English
- Teach isiZulu

Corporate Services: Language Management

Principal Language Practitioner

May 2014 – October 2016 Duties:

- Translate documents from English to isiZulu and isiZulu to English. Assisting the IsiXhosa and sePedi desk with translations and editing.
- Edit and proofreading documents in isiZulu and English for language and style.
- Develop terminology lists in the SAPS.
- Marketing the development of African languages in the SAPS.
- Interpret from English to isiZulu, seSotho, siSwati & isiXhosa and vice-versa.
- Transcribe CD's, DVD's and video clips then translate and edit Transcribed documents.
- Coordinate awareness campaigns of the language policy in the SAPS.

Counter and Security Intelligence: Crime Intelligence

Vetting Investigator

October 2011 – May 2014

Duties:

- To determine security competency of the employees and staff of the ministry of police.
- Conduct prioritised security clearance investigations of the SAPS employees and other organisations as prescribed by the SAPS management as directed by the component Head Counter and Security Intelligence.
- Manage all administrative matters relating to security clearance investigation including fieldwork collection through interviews with references.
- This is conducted in accordance with the Vetting regulatory framework, inter alios National Strategic Act 39 of 1994, national security vetting policy and the minimum information security standard policy.

Vetting Evaluation

- Conduct security vetting evaluation on the SAPS employees in terms of the legal frame.
- Check the authenticity and objectivity of the investigative information.
- Identify investigation information gaps by analysing investigation reports.
- Type and compile evaluation reports with regards to the security competency of the SAPS members.
- Present the file and make recommendations to the vetting security panel for a final decision in respect of security clearance of the SAPS employee.

South African Police Services

Administration Clerk

February 2007 – September 2011 Duties:

- Rendering of record keeping functions, faxing services.
- Making sure that the registry is kept in order and up to date
- Compile performance enhancement program (PEP)
- Compile monthly reports
- Open investigate, finalize, and close files.

Education

Lowveld Christian School

2000

Matric

National Diploma: Language Practice

Tshwane University of Technology

Modules:

General Language Dynamics

Applied Afrikaans

Applied English

Practical Zulu

Computer Usage

Language and Translation Practice

Video Theory and Practice

Practical French I, Intercultural Studies

Public Speaking

CERTIFICATIONS**Editing Principles**

University of Pretoria

Basic Vetting Investigation

Crime Intelligence Training Institution

Loss Management Learning Programme

SAPS College (Benoni)

Teaching English as a Foreign Language (TFL)

I-TO-I online course

REFERENCES**Colonel Setshedi**

Crime Intelligence

Supervisor: Vetting Investigation

072 602 8345

Colonel Maako

Language Services

Commander: Language Practitioner

082 570 0025

Colonel Komape

Crime Intelligence

Commander: Loss Management

082 568 2828

