Dufeld M. Ramatlapeng

 P.O. BOX 25 Gaborone

 +267 75592596/ dramatlapeng@yahoo.com

 **Objective:**

 Dufeld is a young man who completed his studies in entrepreneurship at IED( integrate entrepreneurship development). He always strives to achieve the highest possible standards in any given task and takes challenges as opportunities to enhance his personal and professional growth. He wishes to obtain an entry level position at your establishment and utilize the educational qualification he obtained from IED, and also did his diploma inmarketing management at the Alison institute of higher learning which am awaiting results.

**Experience:**

**MOUTH WORKX CATERING COMPANY (2013-2015)**

Marketing assistant

Was responsible for marketing campaigns and made sure to increase sales of the company , was also responsible for tender process

**PERSPECTIVE MAGAZINE (2016-2017)**

Was responsible for marketing the magazine and making presentation about the magazine to clients in order to get adverts for the magazine.

**Education**:

**Byte Size College** ( 2014-2015)

Certificate in Marketing

**IED**(**INTEGRATE Entrepreneurship Development** ) ( October 10 2021- February 2022)

Certificate in Entrepreneurship

**TONY ELUMELU Foundation ( May-August 2022)**

Entrepreneurship Training

**Alison College** ( August 2020- present)

Diploma in Marketing Management

Currently waiting for results

**LinkedIn Learning(** August-present)

Certificate in digital marketing

**Skills**:

* Administrative /clerical skills(entering data onto the computer and answering phone calls and filling)
* Computer skills, Microsoft word ,Microsoft power point , Microsoft excel.
* Critical thinking .
* Values time management and punctuality.
* Embraces teamwork
* Satisfactory interpersonal skills
* Conflict resolution and problem solving

**Interest:**

* Reading
* Travelling
* Listening to music

Language:

* English( Read and write)

**Reference**

Jeannie Baaitshenyetse” Mouth works catering company”

Ceo

+267 72910881

Mpho Mooka ( Perspective Sports Magazine)

+267