**Curriculum Vieta of Ongezwa Lusizi**

**ONGEZWA LUSIZI**

**TEL:** 076 963 7217 EMAIL**:** Ongezwa.lusizi@gmail.com

**ADDRESS:**  38 Leopard Rock, Hendrina street, Ridgeway, Johannesburg, 2091

**TEFL TRAINING**

April 2021 – November 2022: **Level 5 TEFL Certificate - The TEFL Academy, UK**

 Course included:

-Creating lessons and teaching materials for a range of -levels from

-Elementary to Advanced

-Teaching speaking, listening, reading and writing

 - Material & resource creation, utilising the internet

 - Needs analysis and teaching in different situations

 - Classroom management and teaching techniques

 - Language analysis – vocabulary, grammar and pronunciation

**EDUCATION AND COURSES**

2020 - 2022 postgraduate degree in Public Policy and Africa studies – University of Johannesburg

2016 - 2020 BA Public Management and Governance Policy – University of Johannesburg

2011- 2015 Grade 12 - Victoria girl’s high school

**RELEVANT EXPERIENCE**

### Mondeor primary school teacher: Responsibilities for English Teacher

* Create lesson plans for students
* Grade student essays and tests
* Ensure that the classroom stays orderly
* Encourage students to read out loud in class
* Write progress reports for students
* Create tests for students
* Assign essays and homework to students
* Assign books for students to read

Qualifications for English Teacher

* 1 years of experience teaching
* Comfortable working with students of different levels
* Great speaking and writing skills
* Ability to create lesson plans
* Great interpersonal skills
* Great grammar knowledge
* Knowledge about great works of literature

WORK EXPERIENCE

Company : Lamplighters children’s ministries school

Position : Administrative assistant

Tasks : Coordinated meetings, Set appointments, Supervised school

 Staff, Managed agendas of school management, Supported

 Bookkeeping and budgeting of the school, Assisted

Company : University of Johannesburg Primary health Care

Position : Peer Educator

Tasks : Conducted presentation the following items:

 Student Wellness

 - Cancer Awareness

 - Suicide and Depression

 - Sexual Health

 : Phone answering, filing documents, record keeping, inventory

Company : Department of Defence and Military Veterans ( International Affairs)

Position : Internship

Tasks : Assisted in conducting Research on Policy of Defence Diplomacy

* Assisted in drafting Speech for the Minister of Defence Thandi Modise
* Assisted in drafting Status Report of Indonesia, India, and Saudi Arabia
* Assisted in compiling Brief packs for Vietnam, Saudi Arabia, Indonesia and India

* Drafting letter to the Secretary of Defence Force.
* Assisted to revise signed legal instruments and identification of a requirement for legal instrument.
* Complied comprehensive compilation of policy and advisory note
* Assisted in the convening of defence bilateral and multilateral engagements.
* Assisted in drafting of and finalisation of Defence Cooperation Agreements, letter of intent, letter of offer and acceptance

**EMPLOYMENT**

WORK EXPERIENCE

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**HOBBIES/INTERESTS**

I have travelled extensively in my summers at university and enjoy meeting new people and experiencing different cultures.

Art - sculpture is a real passion and I have done several artworks that have been part of my schools’ exhibition. If I had time, I would make more artworks.

**PERSONAL DETAILS**

Date of Birth: 15th September 1996

Marital Status: Single

Health: Excellent

Nationality: South Africa

Clean full driving licence

**REFEREES ON REQUEST**

Company : Mondeor Primary School

Position : Deputy Principle

Email : deputy@mondeorprimary.co.za

Contact : 011 680 5454

Availability : Monday- Friday 09:00 – 13:30

Name : Mr. M Tsanwani

Position : Director: Defence Multilateral Affairs, Asia and Middle East

Email : Mmbangiseni.Tsanwani@dod.mil.za

Contact : 012 355 5214 – 082 304 8551

Availability : Monday-Friday 09:00 – 15:30

Company : University of Johannesburg

Name : Ms. Marlene Klaaste

Position : Administrative Officer at University of Johannesburg

Email : marlenek@uj.ac.za

Contact : 011 559 3837

Availability : Monday- Friday 08:00 - 16:00

Name : Mrs Thethiwe Ntsatha

Position : Principal at Lamplighters children’s ministries

Email : thethiwembusha@yahoo.com

Contact : 083 871 1368

Availability : Monday – Friday 08:00 – 14:00