

# CARLA ALEXANDRA GUIMARAES DA SILVA

TEFL-CERTIFIED ESOL TEACHER



Nationality: **South African / Portuguese**

D.O.B: **20 May 1996**

## PROFILE

TEFL qualified teacher with 5 years teaching experience, teaching multi and mono-lingual students from the ages of 4 to 16.

## CONTACT

Nortons Home Estate  
Benoni, Gauteng  
South Africa

+27 711771315  
poracarla17@gmail.com

## TEACHING EXPERIENCE

### JAN 2021 - PRESENT

Grade RR & R Teacher  
Private Pre-school  
*Benoni, South Africa*

- Teaching ages 4 to 6
- Attending professional development input sessions
- Teaching beginner writing and reading course
- Use a variety of materials and resources
- Plan weekly art activities
- Extra curriculum activities, e.g., Concerts, Art Expo, Graduation, Halloween, Christmas

### NOV 2019 – OCT 2020

Grade 2 & 3 Teacher  
Private School  
Live & Learn Academy  
*Benoni, South Africa*

- Planning, designing, and delivering lesson plans
- Experience with classroom management
- Other duties, bedtime / wake up duties, supervising mealtimes, assisting on excursions, afternoon adventure activities
- Safeguarding training

### JAN 2016 – AUG 2018

Tutor  
Self-Employed  
Tina Cowley  
Kumon  
*Benoni, South Africa*

- Participate in training and development sessions to improve tutoring practices or learn new tutoring techniques.
- Monitor student performance or assist students in academic environments, such as classrooms, laboratories, or computing centers.
- Review class material with students by discussing text, working solutions to problems, or reviewing worksheets or other assignments.
- Provide feedback to students using positive reinforcement techniques to encourage, motivate, or build confidence in students.

## EDUCATION

**JUN 2021 – NOV 2021**

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*Leeds, United Kingdom*

**GA Level 5 Diploma in TEFL (300 Hour Course): Pass**

- English Language Teaching & Learning in Context
- Lesson Planning & Resources in English Language Teaching & Learning
- Teaching English Language Vocabulary, Grammar & Pronunciation
- Teaching the Four Skills: Speaking, Listening, Reading and Writing
- Teaching English One on one and Online
- Teaching Business English

**JAN 2020 – FEB 2020**

Centre of Excellence

*London, United Kingdom*

**Play Therapy Diploma**

**Challenging behaviour in Children & Young People Diploma**

**JAN 2015 – DEC 2017**

University of Johannesburg

*Gauteng, South Africa*

**B.A Psychology**

- Education
- Communication

## PERSONAL DEVELOPMENT

**April 2022**

Safeguard training / First Aid

- Training in child protection responsibilities
- Recognising the signs of child abuse
- Reporting concerns
- Ensuring the welfare of Children

### LANGUAGES

Native English

B1 Portuguese

B1 Afrikaans

### COMPUTER SKILLS

Sufficient in using Microsoft

Office, SMART board software

### HOBBIES

Hiking, travelling,  
culture, reading and  
socializing

### MOBILITY

Full clean SA  
driving license  
SA & Portuguese  
Passport

### REFERENCES

Available upon  
request