



# Lizé-Leigh van Dyk

ADMIN, SALES, LEGAL & MANAGEMENT

## Contact

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## Skills

### Sales



### Problem Solving



### Spelling/Typing



### Administrative



## About

I am a dynamic woman with an extremely wide vision. I am smart and energetic. I work exceptionally well under pressure, I am well motivated, goal driven and enjoy a challenge.

## Education History

BCom Business Management Jan 2022 – Present

### UNISA

- Undergraduate degree.
- Changed course from BCom LLB.

BCom LLB

Jan 2017 – Dec 2021

### UNISA

## Work Experience

ComX Networks

Oct 2020 – Dec 2021

### Sales Representative

- Business Acumen
- Driving execution
- Excellent verbal and written communication skills
- Interpersonal skills
- Strong administrative skills
- People management
- Planning and organising
- Broad understanding of the business operating model
- MS office Skills
- IR and relevant legislation
- Knowledge of sales policies, practices, processes and systems
- Courage and confidence
- Judgment and decision making
- Customer centricity
- Integrity
- Can do attitude
- Drive and Energy
- Resilience
- Great after-sale service