

# MAUREEN NEO SOLOMONS



## Contact

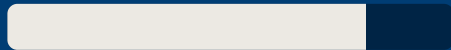
@ neosolomons05@gmail.com

0671022032

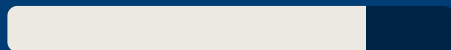
60 - 10th Avenue Alexandra

## Skills

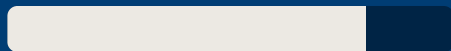
Sales 80%



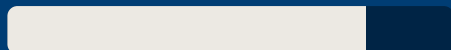
Team building 80%



Problem Solving 80%



Decision Making 80%



## OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognises the value of hardworking and trust me with responsibilities and challenges.

## EXPERIENCE

**Ikusasaletu Youth Development Project** Jan 2021  
Volunteer - Jun 2021  
Facilitating on weekends

**Thirst Bar Services** Sep 2018  
Bartender Mixologist - Jan 2022  
Making cocktails, doing activations for alcohol brands, serving other beverages, counting stock and equipment.

**Ulangabar** Mar 2022  
Batender/Mixologist - Dec 2022  
Making cocktails, serving other beverages, counting stock and equipment.

**RSM Alluminium** Sep 2018  
Administrator - Feb 2019  
Managed an active calender of appointments, filed expense reports, responding to emails and answering calls

**Tigo Flash Mining** Jan 2018  
Administrator - Aug 2018  
Managed an active calender of appointments, filed expense reports, responding to emails, answering calls, weighing trucks at the weigh bridge and recording details of the trucks and drivers.

**Summer place** Mar 2014  
Waitress - Aug 2016  
Serving food and drinks, clearing tables, setting up and break down.

**Dr knack Primary School** Jan 2011  
Teachers assistant - Jan 2014  
Helping students who need extra support in class, Assisting teachers with planning a learning activity, getting the classroom ready for lessons

**Bright Spark** July 2020 -  
Tutor April 2022  
Helping students learn and understand new components online

## EDUCATION

<b>Eastland High School</b>	2010
Commercial Studies	
12	
<b>IQ academy</b>	2015
Marketing Management	
<b>Ikusasa lethu Youth Development Project</b>	2019
Information Technology, Short skills	
<b>Empower Force</b>	2014
Call centre training, On the floor module	
<b>International Open Academy</b>	2022
120 Hour Tefl Certificate	

---

## REFERENCE

### **Bella Van Wyk - "Summer Place"**

Banqueting Manager  
0716784221

### **Patrick Masenya - "Tigo Flash Mining "**

CEO  
0717846905

### **Lesiba Langa - "Ulangabar"**

CEO  
0832124053