**LUKE VAN ROOYEN**

✉[**LukevanrooyenHYPERLINK "mailto:Lukevanrooyen87@gmail.com"87HYPERLINK "mailto:Lukevanrooyen87@gmail.com"@gmail.com**](mailto:Lukevanrooyen87@gmail.com)

**📞** 071 577 2989

I hearby would like to make application for employment within your company. I am currently thirty three years old and have over ten years financial experience in the banking industry as I worked for Standard bank based in Durban . I have been employed in Asia for the past four years teaching English to different age groups as I wanted to explore a new challenge in my life. I wish to apply for your advertised position as I feel I will be suited to your company as I am a hard working as well as a quick learner and always willing to take on a new opportunity.

I would be honoured to be interviewed for the following position in such a prestigious company.

Sincerely

Luke Van Rooyen

**PERSONAL INFORMATION**

Surname Van Rooyen

Name Luke

TITLE Mr

POSTAL ADDRESS 120 Martha street, Kamma Park. P.E, 6070

CELLPHONE 071 577 2989 / 083 613 9441

DATE OF BIRTH 24-12-1987

AGE 33

I.D NUMBER 8712245026085

NATIONALITY South. African

MARITAL STATUS Single

HEALTH Excellent

DRIVERS LICENCE Yes – Code 08

**EDUCATION**

HIGH SCHOOL ATTENDED Queensburgh Boys High, Durban

HIGHEST STANDARD Bachelor of Arts: Film and Media

. Subjects passed are as follows:

1. English

2. Afrikaans

3. Biology

4. Geography

5. Business Economics

6. Mathematics

**LANGUAGE PROFICIENCY**

SPEAK English, Afrikaans, Thai & Myanmar

READ English & Afrikaans

WRITE English & Afrikaans

**EXTRAMURAL ACTIVITIES**

Received Natal Colours for Wrestling

Play lawn bowls for Durban Wanderers Bowling Club.

Captain of the school rugby team

**EMPLOYMENT – Standard Bank 2006 - 2016**

Was permanently employed with The Standard Bank of South Africa (resigned)

**Duties**

1. Dealing with the public

2. Handling transactions

3. Dealing with large sums of cash

4. Assist with opening and closing the bank

5. Banks core products

6. Knowledge of Bank’s procedures

7. Computer literate

8. Sales orientated

9. Part of Transformation Committee for Westville

10. Part of social committee

11. Tellers SBG06

12. Enquiries

13. Opening bank accounts

14. Taking on the role as a mobile consultant

15. Account support

16. Operating as a C.I.C (Floor Manager) since March 2011

17. Complaint handling

**ACHIEVEMENTS**

Certificate obtained for accomplished customer service professionalism with a proven track record within the banking and retail sector for customer service. I have the ability to provide an outstanding service and ensure that I present any business in an approachable and friendly manner always keeping in mind the customer comes first for any profitable business.

**Teacher – Asia 2017 – 2020**

Khemmaratpittayakom school – May to October 2017

Nelc xplore Asia learning centre – October 2017 to April 2018

Royal academic institute – April 2018 to July 2018

Prathomsatit Angthong Primary School – July 2018 to July 2019

ILBC IGCSE school – July 2019 to April 2020

**EXPERIENCE.**

High school ESL teacher:

May to October 2017 taught at Khemmaratpittayakom school.

October 2017 to April 2018 teaching at NELC Xplore in Myanmar , Yangon. ,

Additional teaching at Maritime marine shipping company.

Successful in being an accredited TEFL certificate holder.

Competent with Microsoft office.

Other duties included:

* Develop a working relationship with district personnel
* Establish and maintain open communication with students & staff.
* Strived to maintain professional competence.
* Analyse student data.
* Maintain classroom discipline while using teacher techniques to assist students to read, write & speak English.
* Showed strong leadership patience and communication skills
* Maintain classroom & student records.
* Created lesson plans.
* Catered specific student lesson plans.

**REFERENCES**

Steve Van Rooyen – Father, 073 489 4369

Pwint Nee Aung – Crown Education , +95(1)527-838, [p.n.aung@royal-academic.org](mailto:p.n.aung@royal-academic.org)

Lwin Myat – ILBC School, [lwinmyatko@gmail.com](mailto:lwinmyatko@gmail.com).