



RUMBIDZAI MTIZWA

TEFL TEACHER

Language acquisition does not require extensive use of conscious grammatical rules, and does not require tedious drill. Stephen Krashen

+27 60 907 7075 carolinemtizwa@rocketmail.com <https://www.linkedin.com/in/rumbidzai-mtizwa-583376a6/>

Education

i-to-i TEFL

TEFL Advanced Diploma 420 Hour
2022 - 2022 Ongoing

The TEFL Academy

Combined Level 5 TEFL Course
2021- 2021

Brigham-Young University I

BSc Applied Business Management
2021 - Ongoing

Expertise

| | |
|-----------------|------|
| Adaptability | ★★★★ |
| Organization | ★★★★ |
| Communication | ★★★★ |
| Time Management | ★★★★ |
| Clear diction | ★★★★ |

References

MyAutoCare
Valentino Naidoo
On Request

MyAutoCare
Jozelle Swart
On Request

Work Experiences

2020 - present

Sales Manager - MyAutoCare

- Setting realistic sales goals and achieving them with a team.
- Encouraging skills development for the team.
- Establishing an intrinsic manner of motivation for a healthy environment for the team members.

2020

Training Manager - MyAutoCare

- Manage, coach, assess and develop trainers and coordinate their work.
- Conduct training needs assessments and oversee the training function.
- Track and identify trends and use them as a mode of

2017 - 2019

Claims Consultant - MyAutoCare

- Demonstrated ability to deliver high caliber customer claim service.
- Handling administration of claims to include following up on claim status.
- Advanced knowledge and attention to detail in policy coverage and contracts.

Volunteer Experiences

2016 -2017

Three2Six Refugee Children's Education Project

- Three2Six is an afternoon educational bridging project for refugee children who have been refused access to state schools. Although the South African constitution allows for the education of ALL children, be they refugee or South African, the reality is very different. Refugee families may not have their papers in order or are often unable to pay school fees and other related expenses, most of the children do not speak English when they arrive in South Africa and sometimes families arrive at odd times during the year when school registration is no longer possible.