Curriculum Vitae

Of

Cassandra Ann Gielink



Personal Particulars:

Surname: Gielink

First Names: Cassandra Ann

Nationality: South African

Date of Birth: 24-04-1999

Gender: Female

Ethnicity: White

Health: Excellent

Home Language: English

Other Languages: Afrikaans (Fully Bilingual)

Criminal Record: None

Residential Address: 15 Ker Muir, Rynfield, Benoni

Contact Number: 062 480 6250

Email Address: [cassandragielink1@gmail.com](mailto:cassandragielink1@gmail.com)

Personal Statement:

I am a motivated and hardworking individual. I have an eagerness to learn and develop various skills in the working environment. I highly value education and love to teach as well as learn new things.

Education:

**The TEFL Academy**

2022

Studies: Level 5 Teaching English as a Foreign Language (168-Hours)

Lesson Planning

Teaching English Vocabulary

Teaching Pronunciation

Understanding English Grammar

Teaching Receptive Skills

Teaching Productive Skills

Teaching Grammar

A Brief History of the English Language and English Language Teaching

Classroom Management Strategies

The Effective Use of Resources

**World Chefs Academy**

2021

Studies: Pre-Commis Chef

Culinary Theory

Sanitation and Hygiene

Nutrition

Kitchen Operations

Professional Cooking

Professionalism

**Boksburg High School**

2014-2017

* Studies: History

Design

Life Sciences

English

Mathematics Literacy

Afrikaans

Life Orientation

**Work Experience:**

**U-Learns:**  6 December 2022 – 26 Jan 2023

Position: General English Teacher

Duties - Teaching pronunciation, speaking, reading, and writing.

**Preply**: 31 October 2022

Position: English Tutor

Duties - Teaching pronunciation and writing, Speaking practice, Exam prep, IELTS Exam Prep

**Triphase Industrial Machine Maintenance:** 13 May 2019 – 31 September 2022

Position: Assistant

Duties - Assisting with admin

**True Cast:** 11 February 2019 - 6 May 2019

Position: General Worker

Duties: Made fishing lures.

**Invincible Valves:** 1 March 2018 - 30 September 2018

Position: Intern

Duties ­-Filing and filling in quotes

**Golden Lake Takeaway:** 30 November 2017 - 20 February 2018

Position: Cashier

Duties - Taking orders and manning the till.

School work experience:

* Blood Donation Representative: Assisted the SANBS team

Ensured donors were comfortable

Assisted in the setup of equipment

Promoted blood donation

Assisted first time donors in understanding the process

* Library Monitor: Cleaned

Laminating

Photocopying

Scanning

Trained Junior Monitors

Organizing books

* Early Act: Assisted in donations for the less fortunate

Visited and gathered donations for the elderly

Assisted in fixing up the grade 3 garden

Assisted in school functions

References:

Mrs. Doubel (Teacher) 011 917 9717

Golden Lake Takeaway – Alan/Sharon – 011 977 181

Mrs. Angela Bezuidenhout (Employer) - 0827013783