

Curriculum Vitae of Lwazi Nkosi

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OBJECTIVE

To obtain a position that is available to utilize communication skills, knowledge and a focused approach in order to maximize the efficiency of the workplace.

Education

2018

Assemblies of God College

2023

TEFL Universal

Experience

- Personal Assistant and Stock taker in Mphazima farm – February 2022 to August 2022
- Language Consultant at MPC Recruitment January 2022 to date.

SKILLS AND CAPABILITIES

- Verbal communication
- Strong interpersonal and problem-solving abilities.
- Computer: MS Word, Excel, Powerpoint and Teams
- Multilingual: English, Zulu, Sesotho, Afrikaans and Ndebele.
- Ability to follow workplace procedures.

- Committed to demonstrating genuine hospitality and providing quality service.
- Effective in engaging conversation in a professional manner.
- Ability to keep workplace clean and organized following hygiene standards and procedures.