

ZINHLE HLATSHWAYO – Bachelor of Laws, Bachelor of Arts

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UK- pending

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PROFESSIONAL SUMMARY

An admitted legal practitioner enrolled as an attorney of the High Court in South Africa, looking to gain further legal experience in England and Wales. Currently studying towards an LLM in International Commercial Law at the University of Reading. An adaptable professional with a strong work ethic, and a value system grounded upon professionalism, integrity and efficiency. A passionate, inquisitive and communicative legal professional that takes a thorough and proactive approach.

PROFESSIONAL SKILLS AND INTERESTS:

- Legal interpretation and analysis
- Verbal and written communication
- Legal research and drafting
- Consulting with and advising clients
- Problem-solving and attention to detail
- Interpersonal skills
- Leadership skills and a strong work ethic
- Adaptable to change
- Globalist mindset
- Ability to work under pressure
- Creative thinking

EDUCATION

Master of Laws (LLM) International Business Law. Leeds Beckett (distance learning) 2022-2024.

Bachelor of Laws (LLB). Rhodes University (Grahamstown, Eastern Cape), 2012-2016.

Bachelor of Arts (BA). Rhodes University (Grahamstown, Eastern Cape) 2012-2014.

BA majors: Journalism and Media Studies, Legal Theory and IsiXhosa Language.

Certification (Practical Legal Training). LSSA Legal Education and Development (Auckland Park, Johannesburg), 2017.

International Baccalaureate Category 1: Making the PYP Happen, November 2020.

Advanced Certificate in Teaching English as a Foreign Language (TEFL), June 2017.

Master Certificate in Teaching English as a Foreign Language (TEFL), June 2017.

Advanced Certificate in Teaching English to Young Learners (TEYL), June 2017.

Certification in teaching English as a Foreign/Second Language (TEFL), March 2017.

PROFESSIONAL BODIES

- Admitted attorney of the High Court of South Africa, 28 March 2019.
- Membr of the Legal Practice Council of the Northern Provinces, 28 March 2019.

TEACHING SKILLS DEMONSTRATED

Guangdong Country Garden School (Middle School Section) 23 August 2021- 23 August 2022

Role: MYP Teacher

Mentoring, teaching and guiding the young minds of grade 6 to 8 students. Encouraging students in middle school to make practical connections between their studies and the real world, preparing them for success in further study and in life.

Canadian Foreign Language School, Panyu

10 June 2020 – July 2021

Role: English Teacher

Teaching English to grades 1 and 2 through an IB approach. Developing teaching materials and ideas which cater to addressing the needs of each individual student.

Eton Kids International Kindergarten

6 January 2020 – 4 April 2020

Role: English Specialist

Teaching English to young learners between the ages of three to six. Addressing the needs of each individual child through curricular materials and approaches, mainly through the Montessori educational philosophy.

EF Education First

13 January 2017 – 31 October 2019

Role: Online English Teacher

Teaching English as a foreign language to non- English speaking professionals from across the globe.

- **Communication Skills:** Oral communication is a key component as the lessons are conducted via audio and PowerPoint presentation online. The ability to engage with people of various professions and intellectual capacities is fundamental.
- **Cultural Adaptation:** Given the diversity of cultures, cultural sensitivity and the ability to easily adapt to various cultures is crucial to building rapport, mutual respect and trust within the online classroom.

Tutor ABC

Part-time positions between 2014 – 2017

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PROFESSIONAL SKILLS DEMONSTRATED

Dentons South Africa

29 March 2019 – 31 December 2019

Law Firm

Role: Associate

Selected Experience

- **Corporate-Commercial:** reviewing agreements, such as shareholders' agreements, share subscription agreements and share buy-back agreements pursuant to merger and acquisition transactions; due diligence; performing routine company secretarial duties such as registering private companies, effecting company amendments; drafting board, shareholders' resolutions and other corporate documents; conducting legal research.
- **Banking and Finance:** reviewing various agreements related to financing; assisting in advising client on South African banking legislation.
- **Employment Law:** drafting legal pleadings, consulting with and advising clients, briefing counsel and attending court as necessary.
- **Litigation:** drafting legal pleadings; conducting research on legislation and case law.

Skills:

- **Legal Research:** conducting research on commercial, banking and finance, employment law and litigation matters.
- **Communication and Interpersonal Skills:** client consultations, consultations with counsel, and correspondence with opposing attorneys.
- **Legal Drafting:** drafting of the necessary legal documents to advance client matters.
- **Soft Skills:** effective communication with clients, and peers.
- **Leadership Skills:** introduction and co-ordination of training programs, such as case studies, and weekly training presentations at Dentons.

Dentons South Africa
Law Firm

10 January 2019 – 28 March 2019

Role: Associate Designate

Dentons South Africa Law
Firm

10 January 2018 – 9 January 2019

Role: Candidate Attorney

Hands-on legal experience under the tutelage of a team of highly experienced legal practitioners.

Rhodes Law Clinic
Legal Aid Firm

February 2016 – June 2016

Role: Intern/ Job Shadowing

Hands-on practical legal education under the guidance of legal practitioners within the Rhodes Law Clinic.

- **Legal Research:** conducting research on various legal matters.
- **Client Consultation:** consulting with clients, taking instructions, and advising clients.
- **Legal Drafting:** drafting the necessary legal documents to advance client's matters.

Creative Collective
Marketing Firm

December 2015

Role: Promotion Campaign Facilitator

Overseeing, Cresta Shopping Center's 2015 festive season marketing campaign.

- **Leadership/ Organizational Skills:** co-ordinating and leading the marketing campaign.
- **Communication Skills:** liaising with client, and engaging with the client's customers.

Grocott's Mail

February 2014 – May 2014

Role: Intern Journalist

Intern print journalist focusing on public interest stories.

South African Broadcasting Commission (SABC)

June – July 2013

Role: Intern/ Job Shadowing Volunteering

- **Research:** conducting general research on a broad range of subject matters, assisting editors and senior journalists.

Emsamo Properties
Real Estate Agency

September 2013 – December 2013

Role: Personal Assistant and Sales Assistant General marketing and administration.

- **Administrative Skills:** maintained the filing system, organized schedules, conducted client followups.
- **Communication Skills:** undertook marketing campaigns and liaised with potential clients.

POSITIONS OF RESPONSIBILITY

Guangdong Country Garden School

Position: MYP Language Acquisition Curriculum Development

Member of MYP language acquisition development group. Actively planning and preparing teaching plans and assessments tailored to the needs of students and their varying learning styles.

Creative Collective

Position: Promotion Campaign Facilitator

School for Legal Practice **Position:**

Team leader

Legal Activism

Position: Team leader

Student Representative Council – Rhodes University **Position:**

Student Volunteer Team Leader

STUDENT LIFE AND VOLUNTEERISM

School for Legal Practice: managing partner of “Firm F”, *Felicitas Attorneys*. This entails being responsible for the team’s work ethic, ensuring that tasks, activities and assignments are concluded timeously, and keeping a portfolio of evidence containing all the work completed by “Firm F”, coordinating moot court competitions. (2017).

Legal Activism: leading the micro- lending portfolio. Locating and contacting various interest groups that required legal advice, conducting legal research and delivering presentations. (2013 and 2016).

Rhodes University Mixed Martial Arts Society & Rhodes University Taekwon-do Society: participated in martial arts and taekwon-do training as a means to foster discipline, experience and good health. (2016).

Rhodes University Law Society: professional networking with peers and potential employers.

RELEVANT PROJECTS

Legal Activism Society: a student-based society through which Rhodes University law students educate the broader community about the law and their rights. The society has a variety of portfolios focusing on various areas of law, including human rights/constitutional law, and micro-lending etc.

OTHER RELEVANT INFORMATION

Additional Languages: Mandarin (beginner level).

Computer Skills: Microsoft Suite.

Awards: Innovative Series Imaging — Rhodes School of Journalism (2013).

REFERENCES

Available upon request.