

Dane Ranjit

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Date of birth: 24.01.1989
ID Number: 8901245146080
South African
Code 14 driver's licence

I have a keen interest in professional development and assisting those in need, therefore I have completed a Bachelor of Laws degree at the University of Kwa-Zulu Natal. Working full time and studying part time has instilled in me qualities of high discipline, perseverance and working meticulously in all undertakings. I am a lifelong learner who is always eager to acquire new knowledge and continuously improve my skills and I am willing to relocate to achieve my desired goals.

Experience

Candidate Attorney 2021 – March 2023
Maggie Pillay Attorneys in association with Mohamed Hassim Attorneys & Conveyancers

- Administration of Deceased Estates
- Attending to the offices of the Master of the High Court
- Civil litigation
- Conveyancing
- Debt collections
- District Magistrates Court Appearances
- Drafting of Sale and Lease Agreements
- Drafting of Wills
- Family law

Reference: Maggie Pillay 072 204 0343
Reference: Mohamed Hassim 082 786 8500
Office 031 207 5405

Senior Administrator 2010 - 2021
SA Biomedical Group (Pty) Ltd

- Customer Care Services
- Invoicing, debits and credits
- Stock controlling and stock taking
- Packing, checking of loan sets and implants
- Petty cash and stationery control

Reference: Mark Manicum 031 2666 525

Security / Usher (Casual) 2003 - 2009

African Show Services

Reference: Darron Amon Naidoo 082 345 5454

Store Assistant (Casual) 2004 - 2005

Toys 'R' Us Pavilion

Reference: Ragiema Abdullah 073 654 8277

Education

The TEFL Academy
TEFL Level 5
2023

University of Kwa-Zulu Natal
Bachelor of Laws (LLB) Part-time
2015 -2020

NOSA / SAMTRAC International
Occupational Health, Safety &
Environmental Management /
Risk Management
2014

Durban University of Technology
UMAfrika Projects
Computer Literacy/ Business
/Communication/ Marketing /
Advertising / Entrepreneurship/ C
2009

Centenary Secondary School
Matric Exemption
English/ Afrikaans/ Mathematics/
Accounting/ Biology/ Geography
2002-2006

Certificates

Deans Commendation

Merit Certificates in:

- Administrative Law
- Law of Evidence
- Labour Law
- Law of Persons
- Family Law
- Security & Insolvency

Personal Attributes & Skills

- Analytical and innovative thinker
- Ability to work under pressure, individually and as a team player
- Computer literate
- Excellent written and verbal communication
- Excellent research skills
- Honest, punctual and well-disciplined
- Meticulous and highly motivated

Personal & Career Highlights

- Selected for the Exchange Student Programme for being one of the best performing students in the discipline in 2016
- Invitation to McKinsey & Company for being a top performer. I was offered a prospective role in the organisation post-graduation
- Selected to attend an Adams & Adams gala dinner as a top performer and the only student from the part-time discipline - 2019
- Completion of the Compulsory Practical Vocational Training (PVT) Coursework - 2022
- Completion of all the Competency-Based Admission Exams - 2022
- Currently awaiting admission as an attorney of the High Court of South Africa – 26 May 2023*

*Certificates and reference letters available upon request.