



Nicolene Jappie

TEL: +27 848826924 **EMAIL:** nicolenedb7@gmail.com

ADDRESS: 5 Shengani Road, Emmarentia Johannesburg South Africa

TEFL TRAINING

November 2021 – May 2022 **Level 5 TEFL Diploma - The TEFL Academy, UK**

Course included:

- Creating lessons and teaching materials for a range of levels from Elementary to Advanced
- Teaching speaking, listening, reading and writing
- Material & resource creation, utilising the internet
- Needs analysis and teaching in different situations
- Classroom management and teaching techniques
- Language analysis – vocabulary, grammar and pronunciation

Certificate, Teaching English to Young Learners-The TEFL Academy, UK

Course included:

- The stages of language and skills development in young learners, learning theories and how to increase motivation
- Multiple intelligences and learning styles, different teaching approaches in relation to young learners and teaching techniques and tasks to match different learning styles
- Managing the classroom, planning lessons and courses, managing resources.

EDUCATION AND COURSES

2019 - 2021

- Bachelor Of Arts (Health Sciences And Social Services) in Community And Health Psychology
Cum Laude

RELEVANT EXPERIENCE

I have experience in training colleagues at work and taken on management roles before. While working at Mac Cosmetics I was the trainer for my team on upcoming products. I also have experience in customer service and admin roles. I am a people person and love interacting with people on a daily basis. I have also volunteered at fund raising organisations when I was younger.

EMPLOYMENT

January 2016-July 2016

Personal Assistance • Book keeping - Stock Take - Appointments - Client Liaison - Retail Sales
- Marking Stock - MDA (Accounting) training
• Ameera Diamonds

January 2016-July 2016

Sales Assistance/Sales Rep • Retail Sales- Marking Stock - Stock Take • House of Ameera

August 2016-December 2017

Make-up Artist • - Specialist in Makeup application- Detail explanation of procedure performed - Maintaining Client relations - Sales and marketing of products used - Attending training quarterly on latest products and - Attending training quarterly Marketing strategies
- Capturing client details on SAP - Stock Take - Re tech (application) management - RAP reports * Detailed slideshow monthly achievements*Monthly profit & loss figures. • MAC Cosmetics

HOBBIES/INTERESTS

During my free time I enjoy being outside and taking on new adventures. I enjoy meeting new people and love taking pictures. I studied photography as well. In addition I keep fit by walking my dogs and doing boxing.

PERSONAL DETAILS

Date of Birth: 7 June 1995

Marital Status: Married

Health: Excellent

Nationality: South African

Clean full driving licence

REFEREES ON REQUEST