

CURRICULUM VITAE

CHARMAINE CARSTENS

PERSONAL DETAILS

Name: Charmaine Carstens

Address: Room 102, No.11, Lane 425
Lianhua Road,
Meilong Town,
Minhang District,
Shanghai

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PERSONAL STATEMENT

I am an experienced teacher, who has completed M.Ed, B.Ed. as well as (120 hours classroom/online combined) TEFL course and am now seeking to make a change from my current position. I am currently an English language teacher and previously Head of the ESL Department/Cambridge Reading Room Director in Shanghai. I have been a teacher in China since June 2013.

KEY SKILLS

Strong tutoring and people skills developed while working in a various management, teaching and tourism related positions for the past 25 years.

Communication skills practiced through presentations to up to 300 people at conferences and in a business environment and hosting a radio program.

High degree of cultural understanding learnt through working in China and tourism business dealings with customers from Asia, Europe and Africa.

INTERESTS

I enjoy learning languages and am fluent in English, German and Afrikaans.

I love the outdoors and go hiking as often as possible.

I read a range of literature from modern novels to historical fiction.

I am an accomplished Genealogy researcher and previously published some of my research. This sparked my interest in History

EDUCATION AND QUALIFICATIONS

Cambridge University Press

2020-21 Various Certificates in Teaching Reading

Crown University

Aug-18 M.Ed (Literature)

Harris University

Aug-14 B.Ed. (Elementary Education)

i-to-i, UK

Mar-13 120 hour TEFL

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CHARMAINE CARSTENS
EMPLOYMENT HISTORY

Company	Shanghai United International School	Position	English Language Teacher
	509 Pingji Road, Minhang Shanghai	Date	November 2022 - Current
			English Teacher Grade 6 &7
Company	Xiwai International School	Position:	Department Head/Reading Room Director
	1100 Wenxiang Rd, Songjiang District, Shanghai, China, 201613	Date	August 2014 – November 2022
		Main Responsibilities	Management Teaching Various grades (Grade 1 – 10) Teaching Various Subject (English, History, Social Studies Staff Training
Company	Hai Wang Junior Middle School	Position:	Foreign Teacher
	No 5 District, New Centre of Bao'an District, Shenzhen	Date	Aug-13
		Main Responsibilities	Teaching Grade 7 & 8
Company	Longman School	Position	Foreign Teacher
	Beijing	Date	June - August 2013
		Main Responsibilities	Teaching Age 3 -16 year old

REFEREES

Enrico Piccinini	Company	Xiwai International School
International Department Principal		
	Place	Shanghai
Merissa Robbertze	Company	SUIS
International Stream Coordinator	Place	Shanghai
	Contact	182 5775 0163