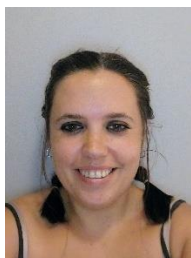


Caitlin Lauren Naude

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## **PROFILE**

I am TEFL qualified and hoping to be able to carry on with my degree in the very near future.

I have a wild imagination with a huge creative side, I am hoping to be able to use my imagination and creativity when teaching a class.

I have a variety of hobbies and outside interests that I am hoping will come in handy in the classroom and will also help me to further my studies, experience and career opportunities.

## **TEFL QUALIFICATIONS**

- **QUALIFI LEVEL 5 DIPLOMA IN TEACHING ENGLISH AS A FOREIGN LANGUAGE (TEFL) (THE TEFL ACADEMY) (RQF)**
- **OFQUAL REGULATED LEVEL 5 QUALIFICATION, DEAC APPROVED**
- Lesson Planning, Teaching English Vocabulary, Teaching Pronunciation, Understanding English Grammar, Teaching Receptive skills – Listening and Reading, Teaching Productive Skills – Speaking And Writing, Teaching English Grammar, History of the English Language and English Language Teaching, Teaching materials and classroom Management Strategies, The effective use of Resources for TEFL

## **Education and Courses**

**2004 – 2008** : Carter High School

**2010 – 2011** : Unisa, First semester

**2013 – 2014** : Unisa, Second Semester

## **Employment**

2017 – Medical Receptionist, Pietermaritzburg

Greeting patients, opening files, communicating with the doctors, file management, booking appointments.

2015 – 2016 – Medical receptionist, Mandeni

Greeting patients, opening files, communicating with the Doctor, Physiotherapist and Phycologist, submitting medical aid payments. Invoicing patients

2012 – 2014 – Floor sales, Pietermaritzburg

Greeting customers, generating quotes and invoices, loading orders, stock take, ensuring the shelves were neat and presentable at all times.

## **Relevant Experience**

I may not have any relevant teaching experience but growing up in a country that has eleven official languages I think counts for something.

Growing up, you learnt that if you met someone knew whether if it was at swimming lessons or in a restaurant, you would automatically talk to them in English.

Being raised in a bilingual household where English and Afrikaans were spoken every day helped a lot with our every day English.

We moved a couple years ago to a country where English is not very well spoken and majority only know the very basics of it.

## **Hobbies and interests**

When I was younger I was always outside looking for an 'adventure' to go on. I loved being able to take a book and a blanket and go lie outside and read. If it was raining, my adventure wouldn't end because I was still able to read inside. My love for reading has grown exponentially over the years and has rubbed off on my eldest daughter.

I love cooking and baking especially when I get to look up new recipes from around the world to try.

I love travelling, especially being able to take my children to places where they may have learnt about it in class or just asked us about things and we decided to 'teach' them in a way that would be fun and memorable.

## **Personal Details**

Date of Birth: 11 October 1990

Nationality: South African

**Referees available on request**