



PROFILE

My journey has led me to teaching English as a Second Language and I am so excited to begin! With years of transferable skills in customer service I have patience, empathy, and understanding. I love meeting new people and finding common ground. Living in a French speaking environment and trying to learn a new language, I understand the challenges for language learners. A problem is only a challenge that leads to a creative solution. Being goal oriented, intuitive, and adaptable, I hope to achieve the best outcome for my students in their learning journey!

CONTACT

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438-888-7936

EMAIL
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ACTIVITIES AND INTERESTS

Reading
Baking
Learning French
Swimming
Travel
Fitness

MICHELLE ARCHER

WORK EXPERIENCE

Family Assistant/Nanny/Housekeeper Christopoulos Family, Montréal, Québec.

Oct. 2021-Present

Housekeeping, laundry, and home organization. Purchasing and maintaining inventory of household items. Supervising trades and contractors. Caring for children and driving them to their sports activities. Exterior maintenance of the home and garden.

Realtor RE/MAX Hallmark Realty

2014-2021

Under contract by clients to list or purchase properties. Maintaining client confidentiality. Drafting and negotiating contracts. Staying connected with my database. Providing excellent customer service.

EDUCATION

The TEFL Academy

March 2023 TEFL Level 5 Diploma

Ontario Real Estate College

November 2008 Real Estate License

Southern Alberta Institute of Technology

May 2006 Lab Assistant Certificate

KEY SKILLS AND CHARACTERISTICS

- Strong work ethic
- Time management skills
- Maintaining confidentiality
- Attentive listener
- Excellent written and verbal communication skills.
- Patience
- Positivity
- Empathy
- Passionate about teaching English!