

Alice Carkeet

CONTACT

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Kyrenia, North Cyprus



EDUCATION

iPGCE,
Derby University
Derby, UK

May 2022

B.A Hons Writing, Fashion and Culture,
Southampton Solent University
Southampton, UK

September 2011

KEY SKILLS

- Ability to create personalised learning strategies based on individual student needs.
- Excellent communication skills to build relationships with students and their families.
- Proficiency in teaching English and Maths to primary and secondary school students.
- Excellent problem-solving and critical-thinking skills.
- Strong organisational and time-management skills

PERSONAL SUMMARY

A highly motivated and experienced teacher with four years of experience working at an international school in North Cyprus, teaching the English national curriculum and ESL curricula. Successfully served as Head of Primary Department, overseeing a team of teachers and ensuring that the school's primary curriculum was effectively delivered to students. Additionally, served as Head of Curriculum for both students and teachers, ensuring that the school's curriculum was regularly reviewed and updated to meet the needs of students. A dedicated individual who has the ability to work in a team, and has excellent communication skills.

QUALIFICATIONS

- **iPGCE** *Derby University, Derby, UK / 2022*
- **TEFL Certificate Level 5** *The TEFL Academy, UK / 2020*
- **TEFL Certificate Young Learners** *The TEFL Academy, UK / 2020*
- **Primary Education Listening and Observing** *Open University, UK / 2020*
- **BA Hons Writing, Fashion and Culture** *Southampton Solent University, UK / 2011*

PROFESSIONAL EXPERIENCE

September 2020 – Present

Acting Head of Primary, Teacher and Curriculum Lead

Bellapais School, Kyrenia, North Cyprus

- Taught the English national curriculum to primary school students from diverse backgrounds.
- Planned and implemented engaging and effective lessons that promote student engagement and encourage active learning.
- Developed and implemented the school's English national curriculum and led curriculum development for primary teachers and students.
- Collaborated with other teachers to develop cross-curricular projects and activities that integrated English language learning with other subjects.

September 2022 – Present

Online Private Tutor

Own clients, Kyrenia, North Cyprus

to ensure efficient tutoring sessions.

- Ability to adapt teaching methods to different learning styles and needs.
- Excellent communication and interpersonal skills.
- Proficient in curriculum development and implementation.
- Strong leadership and team management skills.
- Proficient in using technology to enhance the learning experience of students.
- Ability to work effectively under pressure and meet deadlines.

- Provide personalised one-to-one, online and face to face English and Maths tutoring to British, Russian and Turkish students, ranging from primary to secondary school levels.
- Proficient in creating personalised lesson plans tailored to individual learning styles and language proficiency levels.
- Utilise interactive tools and multimedia resources to engage students in virtual classrooms and enhance their language skills effectively.
- Adept at integrating grammar, vocabulary, reading, writing and speaking exercises into lessons to ensure comprehensive language development.
- Committed to empowering students worldwide to achieve language proficiency and thrive academically and professionally.
- Plan and implement engaging and effective lessons that cater to the unique learning styles and needs of each student.
- Build strong relationships with students and their families to foster a supportive learning environment.

November 2013 – August 2020

Company Secretary

Cyprus Active, Kyrenia, North Cyprus

- Managed the day-to-day operations of the tourism business, including budgeting, marketing and customer service.
- Oversaw a team of employees and ensured that they received appropriate training and support to deliver high-quality services to customers.
- Developed and implemented marketing strategies to increase business visibility and revenue.
- Built relationships with local suppliers and partners to offer high-quality services to customers.

September 2009 – November 2013

Sales Assistant, Estate Agent

Morris Dibben, Southampton, UK

July 2006– September 2009

Sales Assistant

Russell & Bromley, Chichester, UK

References are available on request.