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| KHWIMA NYIRENDA   khwimanyirenda@gmail.com +2761 605 9739  |  | | --- | |  | | **ABOUT ME**  I am a degree educated and EFL qualified teacher. I enjoy using my creativity to produce stimulating lessons to inspire and engage a class. I have gained an immense amount of interpersonal skills over my years as a working adult, skills such as working well in a team and communicating effectively at all levels and ages. | | **HOBBIES**  My hobbies are currently reading books such as novels and self - help books, designing and I also enjoy baking new treats when the opportunity arises. A hobby I recently took up is jogging, mostly because I would like to maintain my health. | | **PERSONAL DETAILS**  DATE OF BIRTH: 27 June 1996  MARITAL STATUS: Single  GENDER: female  NATIONALITY: Zambian  DRIVING LICENCE: Yes  ADDRESS: Johannesburg, South Africa, 2194  LANGUAGES SPOKEN: English, Afrikaans | | **REFEREES:**  Law Lecturer: Marissha Pillay  Email: mpillay@uj.ac.za  Preply: Only a certificate of proof can be provided stating that I have worked for the company. Besides that the company can be contacted through customer support if necessary for reference. | | |  | | --- | | Experience *I was fortunate enough to tutor for one year at The University of Johannesburg. The module I was responsible for tutoring was “Introduction to Law” and I tutored this to accounting sciences students. Furthermore I have experience tutoring on an international online language teaching platform called Preply.* | | TEFL TRAINING **Level 5 168 Hour TEFL Certificate – The TEFL Academy, UK.**   * January 2023 – July 2023 * PASS   + Created lessons for a variety of levels from pre-intermediate to advanced   + Teaching speaking, listening, reading and writing   + Material & resource creation, utilising the internet   + English grammar and how to teach the essential language   + Needs analysis and teaching in different situations   + Classroom management and teaching techniques   TTA Brand (1).jpg | | Education |  LLB LAW DEGREE- 2016 - 2021University of Johannesburg GPA – 68%  Obtained this degree with 11 modules having distinctions out of 30 modules.  I did coursework pertaining to modules such as: English for Law, Legal Skills, Politics and even Business Enterprises Law just to name a few. |

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| EMPLOYMENT Company: University of Johannesburg  Position: Introduction to Law Academic Tutor  Qualification: International tutoring certificate obtained  Duties:   * Prepare and facilitate collaborative projects or academic support sessions for small groups of students. * Research or recommend textbooks, software, equipment or other learning materials to complement tutoring. * Participate in training and development sessions to improve tutoring practices or learn new tutoring techniques. * Monitor student performance or assist students in academic environments, such as classrooms. * Prepare lesson plans or learning modules for tutoring sessions according to students’ needs and goals.   Company: Preply  Position: Online part - time ESL Tutor  Duties:   * Prepare lesson plans or learning modules for online tutoring sessions according to students’ needs and goals. * Participate in online training and development sessions offered by Preply, to improve tutoring practices or learn new tutoring techniques. * Monitor student performance or assist students through the online teaching platform. |