

# Rachana Jinabhai

Nationality  
Phone

South African  
+27 82 868 1058

Gender  
E-mail

Female  
rachanak@iafrica.com

TEFL qualified teacher, completed the L3 120 hour online course, with a degree and honours in Finance.

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## Education and Qualifications (all qualifications completed in English)

2023	120 hour Level 3 TEFL course i-to-i TEFL A 10-module course with specialisation in designing engaging and effective lesson plans, teaching vocabulary and pronunciation, understanding and teaching grammar and materials to use in the classroom. Completed tests at the end of each module plus submitted a written assignment for course completion and qualification.
2023	Professional Accountant South African Institute of Professional Accountants
2012	SAICA Article clerk South African institute of Chartered Accountants Completion of 36 months of training contract/ learnership agreement
2011	B Com Honours in Accounting University of South Africa (UNISA, South Africa)
2007	B Com Accounting degree University of KwaZulu Natal (UKZN, South Africa)
2002	High School Sastri College (Durban, South Africa)

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## Competencies

- Attention to detail
- Effective communicator and good orator
- Analytical mind and critical thinker
- Decisive and calm under pressure
- Collaborative and Proactive
- Active and comprehensive listening
- Growth oriented and willingness to learn and evolve

The above skills were developed and demonstrated during my career in finance as finance support to business heads at junior, middle and senior management levels as well my reporting managers.

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## Work History

Standard Bank of South Africa      October 2013 to September 2022

Financial accountant      October 2013 – June 2018  
Finance manager      July 2018 – September 2022

Finance support and management to various business units within the bank.  
Business partnering and stakeholder management  
Training and managing junior staff

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Moore Stephens CJL      February 2009 – May 2012  
SAICA Article Clerk – training contract/ learnership agreement

Planning of audits and obtaining knowledge of the clients business.  
Preparation of Annual Financial Statements according to IFRS.  
Training and mentoring of junior staff

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## Hobbies and Interests

In my free time I enjoy reading fiction novels and exercising.

I have been learning Korean on Duolingo, a language learning application, with an achievement of a 600 day learning streak.

I have also begun reading blogs and articles about teaching English as a foreign language to better prepare myself.

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## References

Munir Cassim   Standard Bank of South Africa  
Finance Executive – Operational Enablement  
[Munir.cassim@standardbank.co.za](mailto:Munir.cassim@standardbank.co.za)

Stephanie Baas      Standard Bank of South Africa  
Finance manager – OSS – Outsourced processing  
[Stephi.baas@gmail.com](mailto:Stephi.baas@gmail.com)