

Curriculum

Vitae of

Amina Jamal

Personal Details

Name: Amina

Surname: Jamal

Date of Birth: 22 November 2002

Marital Status: Single

Nationality: South African

Language: English, Afrikaans

Address: 32 Kanai Road, Northdale, PMB, 3201

Contact Number: +27683393231

ID Number: 0211220104080

Education Qualifications

Matric NSC

- Maritzburg Muslim School for Girls
- Obtained in 2020
- Bachelor's Degree Pass
- Subjects: Mathematics, English, Afrikaans, Geography, Economics, Business Studies, Life Orientation

Bachelor's Degree in Education

- UNISA (University of South Africa)
- In progress (Expected completion: 2026)

TEFL Certificate

- Teacher Record
- Distinction

Work Experience

Hasmani Wholesalers

- Position: Packer and Cashier
- Duration: 6 months

Dr AH Cassimjee Optometrist

- Position: Receptionist
- Duration: 6 months

DA- Hand in Hand Organization

- Position: Data Capturer
- Duration: 8 months

The Legal Well (pty) Ltd.

- Position: Human Resources Manager
- Duration: 3 months

Primary and High School Tutor (self-employed)

- Duration: 3 years (current)

Skills, Knowledge, and Competencies

- Excellent communication skills
- Proficient in spoken and written English
- interpersonal skills
- Ability to work effectively in a team
- Attention to detail
- Excellent organizational skills
- Proficient in Microsoft Office- Ability to adapt to new technologies and software
- Strong problem-solving

Letter of Motivation

To whom it may concern,

I hope this letter finds you. I have a strong interest in the position of an online English teacher. My educational background, work experience, and passion for education makes me feel that I possess the qualities and skills necessary for this role.

Throughout my academic journey, I have developed a deep understanding and love for the English language. My bachelor's degree in education that is in the process of achieving has equipped me with solid pedagogical knowledge and teaching strategies. My experience as a tutor and working with various organizations has allowed me to effectively communicate complex concepts in a simplified manner, catering to the individual needs of students. I am also proud to have achieved a TEFL certificate with distinction, further enhancing my ability to teach English to non-native speakers.

What sets me apart as an online English teacher and dedication to creating an engaging and interactive environment is that I believe in fostering a supportive and inclusive atmosphere where students feel encouraged to express themselves and enhance their language skills. I am adaptive at utilizing technology and online tools to deliver dynamic lessons, incorporating multimedia resources, and providing timely feedback to ensure continuous improvement.

Furthermore, my experiences in customer service and administrative roles have enhanced my communication and organizational skills. I can effectively manage student progress, track assignments, and maintain clear and concise records.

I am excited about the opportunity to contribute my skills and knowledge as an online English teacher. I am confident in my ability to inspire and empower students to achieve their language learning goals. I am eager to be a part of a team that values innovation, collaboration, and student success.

Thank you for considering my application. I look forward to the opportunity. I hope to discuss further how I can contribute to your esteemed institution as an online English teacher.

Yours Sincerely,

Amina Jamal