

# Madelize Scheepers

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## Profile

I am a degreed and certified EFL educator with a passion for fostering creativity. I am enthusiastic about leveraging this creativity to design engaging online lessons that ignite student inspiration. My ability to collaborate effectively within a team, along with strong communication skills suitable for diverse age groups, underscores my professional versatility. As a mature and dynamic individual, I maintain diverse outside interests while unwaveringly dedicated to advancing my teaching proficiency and enhancing student success.

## TEFL Qualifications

### 2023 Qualifi Level 5 Diploma in Teaching English as a Foreign Language (168 hours)

#### - The TEFL Academy

- Ofqual Regulated Level 5 qualification, DEAC approved.
- Assessed lesson content for A1-C2 level students.
- An Introduction to Lesson Planning
- Teaching English Vocabulary
- Teaching Pronunciation
- Understanding English Grammar
- Teaching Receptive Skills: Listening and Reading
- Teaching Productive Skills: Speaking and Writing
- Teaching English Grammar
- History of the English Language and English Language Teaching
- Teaching Materials and Aids and Classroom Management Strategies
- The Effective use of Resources for TEFL

## Relevant Experience

**Private Tutor** –Engaged in one-on-one instruction for two students, providing tailored academic support.

**Assistant Teacher (Private After-School Care Centre)**– Assisted students with homework, school assignments, and exam preparation, ensuring their academic success.

**Nursery Educator** Facilitated the transition of young learners from pre-primary to foundation phase, focusing on their academic readiness and development.

## Employment

### December 2011 – April 2012

Nursery Educator @ Die Kuierplekkie

My duties were teaching preschool learners.

### May 2012 – September 2012

Office Admin @ Lawyers Firm

My duties were filling and receptionist.

### October 2012 – Current (The below falls under the same company group)

Admin Assistant @ West Rand Plant Hire (2012 –2020)

I am currently working at Dura Parts as an administrative Assistant and Receptionist.

(2020 – Current)

## Hobbies & Interests

I am a family-oriented individual with a deep appreciation for animals. Spending quality time with loved ones is of utmost importance to me. I pride myself on my strong work ethic and unwavering dedication to my endeavors. Additionally, I have a profound passion for music, investigative documentaries, and culinary programming.

## Personal Details

**Date of Birth:** 9 April 1993

**Nationality:** South African