**Lindsay Wyngaard OBJECTIVE**

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I am a quick learner who can absorb new ideas. I am well organised and an excellent team player with the ability to work proactively in a complex and busy office environment. I have excellent organizational skills and I am also highly efficient and methodical with a good eye for detail.

**PROFESSIONAL EXPERIENCE**

**Beacon school L.S.E.N (Autism unit)**

*Classroom Assistant, March 2018 – February 2020*

• Assist the educator with 10 - 12 year learners.

• Clean the classroom.

• Supervise learners on the playground.

**Alpha School for Learners with Autism Woodstock**

*Classroom Assistant, February 2016 – February 2018*

• Assist the educator with 10 - 12 year learners.

• Clean the classroom.

• Supervise learners on the playground.

**Peers Village – Fish Hoek**

*Care Giver, March 2011 – May 2014*

• Helping patients with transportation, house cleaning, personal hygiene and meals.

• Providing care to clients in their own homes in.

• Liaising with healthcare professionals such as District Nurses and GPs.

• Assisting clients to get up then helping dress and prepare them for their day.

• Making recommendations for changes and improvements to a patient’s care.

• Organizing and assisting with recreational activities.

• Assist clients with their exercises, physiotherapy and other medical plans.

• Accompanying patients to appointments and activities.

**Agape Cerebral Palsy School**

*Class Assistant, February 2009 – October 2009*

• Assist teachers and children with class work.

• Supervise children at the playground.

**Harold Cressy - High School**

*Admin Assistant, January 2007 – December 2007*

• Administrative duties

• Answering telephones

**EDUCATION CERTIFICATION**

**Portland’s Senior Secondary School** *Senior Certificate, 2003*

• National Senior Certificate

**SKILLS REFERENCES**

Computer Literate

Carer

Administrative Functions Autism Kids

Team player

• **Company: Beacon School**

**Name:** Elana Le Roux

**Contact Details:** +27 (0) 84 559 0306 • **Company: Alpha School**

**Name:** Esmeralda Phillips

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