

MY PASSION

I believe in the power of language to solve global and local challenges. Creating an atmosphere that is engaging and encourages students to challenge themselves is at the core of my teaching philosophy.

EDUCATION

MASTER IN GLOBAL HIGHER EDUCATION

Universidad de Alcalá

September 2021 - June 2022

- Course work includes Leadership in Study Abroad Programs, Student Services, Design and Delivery of Education Abroad, International Admissions and Recruitment

B.A. IN GLOBAL STUDIES, MINOR IN BUSINESS

Carnegie Mellon University

August 2013 - May 2017

- QPA: 3.9; Graduated with University Honors
- Received university award for Excellence in Global Studies
- Semester Study Abroad in Florence, Italy

SKILLS

- English language: Native
- Spanish language: Advanced
- Italian language: Advanced
- Lesson planning
- Experience working with children and adults
- Microsoft Office Suite, Canva
- Time management

SELECT PROFESSIONAL EXPERIENCE

LANGUAGE AND CULTURE ASSISTANT

Comunidad de Madrid

January 2021 - Present

Madrid, Spain

- **Lesson Development:** Coordinates with English, Natural and Social Science teachers to develop creative lessons and review activities for primary school students in grades 3-6
- **Group and Individual Content Reinforcement:** Adapts content to meet the needs of different learning styles and pinpoints areas in which students need additional support
- **Examination Preparation:** Assists teachers with review of materials for Cambridge English Assessment exams and conducts practice speaking tests with students to familiarize them with the format of the testing

GLOBAL ENGAGEMENT AND BUSINESS DEVELOPMENT MANAGER

Idea Foundry

January 2018 - September 2021

Pittsburgh, USA

- **International Program Development:** Led the development of an entrepreneurship international mobility program, including fundraising and budget management, coordination of program schedules and logistics, evaluation of applicants, and oversight of program implementation
- **International Partnerships:** Outreached and interfaced with international organizations to expand Idea Foundry's partnership network in Latin America

ESL VOLUNTEER EXPERIENCE

ADULT ESL TUTOR, 2+ YEARS

LiteracyPittsburgh

- **Lesson Planning:** Developed content for weekly English practice lessons with an adult student to improve her fluency
- **Training:** Received 9 hours of in-person training in lesson planning and methodology from the Literacy Pittsburgh staff

FACILITATOR, 2+ YEARS

Carnegie Library of Pittsburgh

- **Conversation facilitation:** Developed content to work with English language learners of varying proficiencies

CERTIFICATION

LEVEL 5 TEFL CERTIFICATE

The TEFL Academy

- Merit Distinction achieved for 168 Guided Learning Hours