

GARYN PHILLIPS CURRICULUM VITAE

PERSONAL DETAILS

Surname: Phillips

First names: Garyn Kyle

Date of Birth: 23/12/1995

Nationality: South African

Resides in: Cape Town, South Africa

Gender: Male

Mobile: +27 82 377 3323

E-Mail: garynphillips@gmail.com

Home Language: English

Other languages: Afrikaans

Driver's Licence: Driver's Licence obtained 13-07-2018.



EDUCATION AND QUALIFICATIONS

Tertiary:

In progress

University of the Western Cape

Bellville, Cape Town

Bachelor of Arts

3 Year Program

Highest Level passed: Level 2 (NQF Level 6)

Modules include: English Language, History, Women & Gender Studies, Sociology, Anthropology, Afrikaans & Nederlands, Humanities

The TEFL Academy - Qualified Level 5 Certificate in Teaching English as a Foreign Language

20 Hour Classroom TEFL Course (Practical)

Completed: 26th May 2019

Completed 168 hours of guided learning - 31st March 2020

Get Smarter UCT Social Media short course - 100 Hours

Duration of course: 18th June 2018 - 14th August 2018

Secondary:

Edgemoor High School (Class of 2015)

Highest Grade Passed: Grade 12 with Bachelor's Admission

Subjects: English, Afrikaans, Maths Literacy, Geography,
History, Life Science, Life Orientation

WORK EXPERIENCE AND REFERENCES

Ché Farndell

St. George's Academy, Randburg, Johannesburg

Cell: +27 82 385 1471

Email: chelene@sges.co.za

Assisted with classroom organisation and general building maintenance.

Lusita Huth

Cell: +27 71 117 3828

Creation Novelties (mobile craft stall and toy shop)

Assisted in sales customer service

January 2016

Justin Varga

Remex Mexican Cantina (Richwood)

Nederburg Road, Richwood

Position: Part-time catering, bartending, and waiting tables

Duration: December 2015 - March 2017

Reason for leaving: Restaurant relocation

Cell: 084 551 7016

Email: remexcantina@gmail.com

Contact: 021 558 7635

Simply Asia Platteklouf

Shop No. 3, Platteklouf Village Centre

Position: Waiter

Duration: May - November 2018

Contact: 021 558 3511

Ocean Basket Platteklouf

Shop No. 2, Platteklouf Village Centre

Position: Waiter

Duration: December 2017 – June 2020

TPO Cape Town

Northgate Estate, Unit 9, Brooklyn

Contact: 021 510 1519

Position: Assistant Depot Coordinator
Duration: September - December 2019
Reason for leaving: Temp contract expired

Garyn's Garden

Self employed
Bergvliet, Cape Town
Role: Selling potted succulents & succulent arrangements
Duration: July 2020 – Present

CULTURAL ACTIVITIES/VOLUNTEER WORK DETAILS

St John's Church, Bothasig

Projector Monitor, and Assistant Leader (2009 to 2011)

Edge Church, Edgemead

Michael Reuterink

+27 79 308 9891
Children's ministry leader (2012 to 2013)

Edgemead High School Library

Gabriel Reuterink

+27 79 308 7487
Computer and library monitor (2010 to 2013)

Ubuntu House for babies

Assisted with babies getting vaccinated in 2015 through a Edgemead High School committee

Save A Fishie

Zoe Prinsloo

+27 84 233 5677
Attended beach clean-ups and coordinated clean-ups in my own suburb (Bergvliet)
Duration: 2021-Present

SKILLS

- I have good interpersonal skills, which was considerably strengthened by my work in the service industry.

- My creative and analytical thinking skills assist me in looking for solutions to problems in a variety of different ways. I solve problems in an efficient and timely manner and can analyse data and information effectively. By relying on my critical thinking skills and initiative, I may effectively carry out tasks in a variety of work settings. I attribute my improvement in this area to my tertiary education.
- I am a dependable person who has good time-management skills. I am great at handling multiple tasks daily to completion and I work well under pressure. I have a good working knowledge of the Microsoft Office Suite, as well as the Google products suite.
- I handle complaints and conflict in my work setting in a calm and professional manner. I am experienced in mediating and resolving conflict that may occur between team members.
- I am proficient in editing copy and have extensive writing experience, strengthened greatly by my work as a university student.

INTERESTS

- I am an aspiring writer and poet who took full advantage of my school's creative-writing opportunities & won awards. I enjoy reading books and connecting with other writers.
- The content of my English Literature major at university has a poetry focus area, which I enjoy.
- Community work is one of my passions.
- I have a natural affinity for social media and online content creation, and I enjoy researching new and innovative marketing concepts. I take a keen interest in content that is original and has a positive influence on the lives of others.
- Gardening brings me much joy and helps to inspire me and work through any daily frustrations that may arise.

Please contact me should you require any further information. I look forward to meeting with you to discuss the available position.

Many Thanks,
Garyn Kyle Phillips