## **GARYN PHILLIPS CURRICULUM VITAE**

### PERSONAL DETAILS

Surname: Phillips

First names: Garyn Kyle

Date of Birth: 23/12/1995

Nationality: South African

Resides in: Cape Town, South Africa

Gender: Male

Mobile: +27 82 377 3323

E-Mail: garynphillips@gmail.com

Home Language: English
Other languages: Afrikaans

Driver's Licence: Driver's Licence obtained 13-07-2018.

# **EDUCATION AND QUALIFICATIONS**

Tertiary: In progress

University of the Western Cape Bellville, Cape Town Bachelor of Arts 3 Year Program

Highest Level passed: Level 2 (NQF Level 6)

Modules include: English Language, History, Women & Gender Studies,

Sociology, Anthropology, Afrikaans & Nederlands, Humanities

The TEFL Academy - Qualified Level 5 Certificate in Teaching English as a

Foreign Language

20 Hour Classroom TEFL Course (Practical)

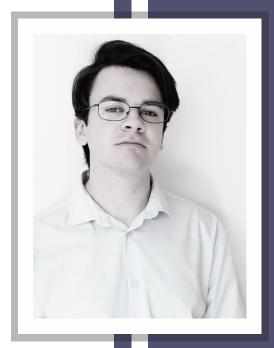
Completed: 26th May 2019

Completed 168 hours of guided learning - 31st March 2020

Get Smarter UCT Social Media short course - 100 Hours **Duration of course**: 18th June 2018 - 14th August 2018

## **Secondary:**

Edgemead High School (Class of 2015)



**Highest Grade Passed:** Grade 12 with Bachelor's Admission **Subjects:** English, Afrikaans, Maths Literacy, Geography,

History, Life Science, Life Orientation

## **WORK EXPERIENCE AND REFERENCES**

#### Ché Farndell

St. George's Academy, Randburg, Johannesburg

Cell: +27 82 385 1471

Email: chelene@sges.co.za

Assisted with classroom organisation and general building maintenance.

#### Lusita Huth

Cell: +27 71 117 3828

Creation Novelties (mobile craft stall and toy shop)

Assisted in sales customer service

January 2016

### **Justin Varga**

Remex Mexican Cantina (Richwood)

Nederburg Road, Richwood

Position: Part-time catering, bartending, and waiting tables

Duration: December 2015 - March 2017 Reason for leaving: Restaurant relocation

Cell: 084 551 7016

Email: remexcantina@gmail.com

Contact: 021 558 7635

## **Simply Asia Plattekloof**

Shop No. 3, Plattekloof Village Centre

Position: Waiter

Duration: May - November 2018

Contact: 021 558 3511

#### Ocean Basket Plattekloof

Shop No. 2, Plattekloof Village Centre

Position: Waiter

Duration: December 2017 – June 2020

#### **TPO Cape Town**

Northgate Estate, Unit 9, Brooklyn

Contact: 021 510 1519

Position: Assistant Depot Coordinator

Duration: September - December 2019

Reason for leaving: Temp contract expired

### Garyn's Garden

Self employed

Bergvliet, Cape Town

Role: Selling potted succulents & succulent arrangements

Duration: July 2020 - Present

# CULTURAL ACTIVITIES/VOLUNTEER WORK DETAILS

### St John's Church, Bothasig

Projector Monitor, and Assistant Leader (2009 to 2011)

# Edge Church, Edgemead

**Michael Reuterink** 

+27 79 308 9891

Children's ministry leader (2012 to 2013)

# Edgemead High School Library

**Gabriel Reuterink** 

+27 79 308 7487

Computer and library monitor (2010 to 2013)

#### **Ubuntu House for babies**

Assisted with babies getting vaccinated in 2015 through a Edgemead High School committee

#### Save A Fishie

## **Zoe Prinsloo**

+27 84 233 5677

Attended beach clean-ups and coordinated clean-ups in my own suburb (Bergvliet)

Duration: 2021-Present

## **SKILLS**

• I have good interpersonal skills, which was considerably strengthened by my work in the service industry.

- My creative and analytical thinking skills assist me in looking for solutions to problems in a variety of different ways. I solve problems in an efficient and timely manner and can analyse data and information effectively. By relying on my critical thinking skills and initiative, I may effectively carry out tasks in a variety of work settings. I attribute my improvement in this area to my tertiary education.
- I am a dependable person who has good time-management skills. I
  am great at handling multiple tasks daily to completion and I work
  well under pressure. I have a good working knowledge of the
  Microsoft Office Suite, as well as the Google products suite.
- I handle complaints and conflict in my work setting in a calm and professional manner. I am experienced in mediating and resolving conflict that may occur between team members.
- I am proficient in editing copy and have extensive writing experience, strengthened greatly by my work as a university student.

#### **INTERESTS**

- I am an aspiring writer and poet who took full advantage of my school's creative-writing opportunities & won awards. I enjoy reading books and connecting with other writers.
- The content of my English Literature major at university has a poetry focus area, which I enjoy.
- Community work is one of my passions.
- I have a natural affinity for social media and online content creation, and I enjoy researching new and innovative marketing concepts. I take a keen interest in content that is original and has a positive influence on the lives of others.
- Gardening brings me much joy and helps to inspire me and work through any daily frustrations that may arise.

Please contact me should you require any further information. I look forward to meeting with you to discuss the available position.

Many Thanks, Garyn Kyle Phillips