



MAISHIBE SHARLLOTE MOTLHOLA

🏠 630/385 George Nyanga Drive
Temong Extension, Tembisa, 1632

☎ 0613630595

✉ sharllotemotlhola@gmail.com

1997/12/19

Female

African

Availability: Immediately

Salary: Negotiable

OBJECTIVE

I am a polite and open-minded individual, I am dedicated in every task I am assigned to. I work effectively under pressure, I can work individually and collaboratively as well. I am flexible and easygoing.

My experience and skills in working with people are remarkable, with more than 5 years experience in customer service, it is without doubt that my contribution in my next employer's organization will be recognized and well received.

EXPERIENCE

Checkers (Glen Marais, Kempton Park)

Cashier (Jan 2016 – Jan 2018)

- Duties:
 - Accepting payment from customers by cash, voucher, credit card and automatic debits.
 - Till operation, scanning and packing goods.
 - Customer service

Reason for leaving: Resignation.

- CIVA Risk Management

Security officer/ CCTV Operator. (26 Sept 2020 – 14 Dec 2021)

- Duties:

- ▪ Staff searching
- ▪ Customer service
- ▪ Patrolling and floor walking, deterring shoplifters and making arrests.
- ▪ Helping with the receiving of stock in bays.
- Ensuring safety of everyone and everything in the store; money, stock, customers and employees.

Reason for leaving: Contract ended.

Dis-Chem Pharmacies: GreenValley, Edenvale.

Cosmetics Consultant (Learner): 1st Nov 2022 – to Date.

Duties:

- Assist with loading, off-loading and merchandising of stock.
- Deliver helpful, courteous assistance and advice to customers.
- Help reach sales targets for various brands.
- Do makeovers/facebeats as well as ear piercings.
- Ensure shelves contain a full range of products at all times.

Skills:

MS Office Word

MS Office Excel

MS Outlook

Public speaking

Leadership

Languages:

- English
- Sepedi
- Setswana
- IsiZulu

REFERENCES:

Ms. Queendoline Topola

Cell: 011 392 8334—Cash Office Clerk (Checkers)

Ms. Lorraine Xulu

Cell: 071 436 8706 – Site/Area Supervisor (CIVA)

Ms. Nomthandazo Nkosi – Cosmetics Manager (Dis-Chem)

Cell: 083 644 3645

EDUCATION

Matric/Grade 12 (2015)

Tembisa Secondary School

- English
- Mathematical Literacy
- Northern Sotho (Sepedi)
- Economics
- Business Studies
- Life Orientation
- Tourism

AWARDS AND ACKNOWLEDGEMENTS

- Awarded a certificate in ear piercing.
- Acknowledged for cleanliness.
- Good customer service.