

KEORAPETSE NKELE MARABA

4313 Nontlantla street Dobsonville Roodepoort 1865

0845923420 | keorapetse.maraba@gmail.com

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

DSJ Primary School

01-02-2021 - 01-07-2021

Administrator

Teacher assistant

Office Admin

Filing

Mosilo Catering

01-02-2018 - 02-03-2020

Waitress

Serving customers

Tiding up of desks

Taking orders

Concierge to tables

EDUCATION

Rand Girls High School

2019

Matric

Grade 12

University of South Africa

2020

Higher certificate in Life and Environmental Science

Higher certificate

University of South Africa

2022

HIV/AIDS CARE AND COUNSELLING

Declaration certificate

PERSONAL DETAILS

Date of Birth : 03/07/2001

Nationality : South African

Gender : Female

SKILLS

Customer service skills



Communication skills



Computer literacy skills



Attention to details



Ability to work in a team



Good time management



REFERENCE

Ms Mompoti - DSJ Primary School

Principle

0119881065

Ntombi Madime - Masilo Catering

Manager

0732129895

LANGUAGES

English

Afrikaans

Setswana

INTERESTS

Reading and writing

Community service and charity work.

ACHIEVEMENTS & AWARDS

University of South Africa

2024

Bachelor of Arts In Psychology and Industrial and
Organizational Psychology
Bachelors Degree

Teacher Record

2023

Teaching English as Foreign Language
Certificate

Presidential Youth Employment
Initiative in Basic Education.
General School Assistant