

*Curriculum
Vitae
of*

SHANTONIZE
WILLIAMS

Personal Details

| | |
|-------------------|--|
| Surname: | Williams |
| Name: | Shantonize |
| Date of Birth: | 08 December 2001 |
| Identity Number: | 0112080124087 |
| Nationality: | South African |
| Gender: | Female |
| Marital Status: | Single |
| Criminal Record: | None |
| Smoke/Drink: | None |
| Driver's license: | None |
| Health: | Excellent |
| Religion: | Christian |
| Home Language: | English |
| Other Language: | Afrikaans |
| Dependents: | None |
| Physical Address: | 25 Argentide Crescent Ennerdale 1830 |
| Contact Details: | 074 491 7238 |
| Availability: | Immediately |

Academic qualification

Secondary Education: Fred Norman Secondary School

Highest Standard Passed: Grade 12

Year: 2019

Subjects Passed:

- Afrikaans AHL
- English HL
- Geography
- Physical Sciences
- Life Sciences
- Mathematics Pure
- History

Working History

| | |
|---------------------|-------------------|
| Employer: | Exhilirate |
| Occupation: | Sales Agent |
| Period Employed: | 2020 - 2021 |
| Reason for Leaving: | |
| Reference: | Jaco Van De Merwe |
| Contact Details: | |

| | |
|---------------------|--|
| Employer: | Anchor Little Minds ECD Center |
| Occupation: | Teacher (Kindergarten-Grade R Phase) - Volunteer* |
| Period Employed: | 2021 - Current |
| Reason for Leaving: | |
| Reference: | Mrs S. Le Ray |
| Contact Details: | 084 364 3047/ 073 878 3636 |

Work Responsibility

At Exhilarate

: Worked as an outbound sales agent, selling car insurance and maintenance for vehicles

At Anchor Little Minds

: Served as an ECD teacher, instilling knowledge into children ages 4- 6.

: Served as an Aftercare tutor for children ages 6-13 (Primary School Level)

At Redefind Internet Café

- Made copies
- Did printouts
- Typed out CV's
- Created books
- Designed labels
- Designed and typed out projects and assignments.
- Worked as a General worker (Cleaner)

Additional Information

Skills

Computer

- ® Microsoft Office 365
- ® Word
- ® Excel
- ® Outlook
- ® Powerpoint

Windows 7,10 Literate

Values and Competences

- ® Self Motivated
- ® Good Problem-Solving Skills
- ® Good Communication
- ® Stress Tolerant and Assertive
- ® Loyal and Trustworthy
- ® Responsible
- ® Professional

Interest / Hobbies

- ® Reading
- ® Socializing
- ® Researching
- ® Current News

Professional Summary

Shantonize is an enthusiastic individual who does not shy away from any challenge set before her. When it comes to working she tends to

be a perfectionist in her approach as it is not just a reflection of her as an individual but also of the company she represents.

Shantonize has been recognized as one of the top students from her institution, in terms of her academics as well. She can communicate and associate with all types of people, and flourish under pressure. Lastly, she is a self-starter who works well with or without supervision.

Also, she believes in punctuality and accuracy, taking responsibility and accountability for her own mistakes. Shantonize is a very responsible, honest, loyal, and reliable person and what she lacks in “experience” she makes up for in enthusiasm.

Declaration

I declare that the information given is correct and understandable, in the event of my employment, and that any deliberate misinterpretation may render my contract of service invaded.

For any additional information please contact me:

0761639779 – WhatsApp

074 491 7238 - Call

Shantonize Williams

