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| ontlametse dihele  |  | | --- | |  | | otlametsedihelr@gmail.com | |  | | 07898692370678651496 | |  | | LinkedIn URL | | ontlametse dihele | | Objective Organized and driven customer service agent with more than three years’ experience. Communication skills and customer retention when interacting with clients. Provide them with the level of support they expect. | | Skills Computer skills, communication skills, organizational skills, problem-solving skills, adaptability, administrative skills | |  | |  | | --- | | Experiencegalaxy bingoApril 2019-november 2022 Offering assistance to customers to ensure the find the right service or product. Communicating with customers by email, phone and face to face. Investigating and solving customer problems. **IPELENG PRIMARY SCHOOL** February 2023- December 2023  Assistant educator/ Substitute Educatore. Helps with taking care of class responsibilities, helping with the school administration. Help with canceling students and offering emotional and educational support | | Educationgrade 12Batswana commercial secondary school Mathematical literacy, economic, business studies,  Natural sciences, English, Setswana, life orientation  **Alliso**  Diploma in pharmacy assistance  Alison is an online educational development skill that provides a wild range skills development.  **Basic education**  Certificate in nationa**l** safety framework implementation  **Digify Africa**  Certificate in llizwe lam internet safety training  **PlaySA**  A learning through playing certificate for Grade 1-3 learners | | Volunteer Experience or Leadership **Reatlegile community centre**  Reatlegile is a community center based in motlhabeng village. That provides help in the motlhabeng village. It’s mainly focused on woman and children. | |