

# KIMBERLEIGH CHAYE POTGIETER

## ESL/TEFL TEACHER



### PERSONAL PROFILE

My journey as an English teacher began in 2019. Over the years, I have had the privilege of teaching students of diverse backgrounds and skill levels, both in the classroom and through private tutoring. I am confident that my teaching experience, educational background, and personal qualities make me a strong candidate for a role at any English Learning Centre or School.

I am excited about the prospect of contributing to this noble mission and making a positive impact on the lives of students. I am enthusiastic about the possibility of joining your team and helping your students become confident and proficient English speakers.

### TEACHING WORK EXPERIENCE

#### Cambly Online Teaching

*Online TEFL Teacher (Part-Time)*

*December 2020 - Present*

- Students: Japanese, Chinese, Vietnamese, Mexican
- Ages: 10 - 40

#### ESL Teacher

*Au Viet English Centre - Pleiku, Gia Lai, Vietnam*

*July 2019 - December 2020*

- Students: Vietnamese
- Kindergarten, Kids, Pre-starters, Starters, Movers, Flyers, PET, KET, FCE

#### Extra Curricular Subject Teacher

*Jeppe High School for Boys - Johannesburg, South Africa*

*January 2016 - June 2019*

- English, Science, Life Orientation
- Students: South African

### EDUCATIONAL HISTORY

#### College of South Africa

*Diploma - Executive Personal Assistance - Graduated 2016*

- Subjects: Business Management, Supply Chain, Office Practice, Corporate Events Management, Advanced Service Delivery, Cross Cultural and International Communication, Business Etiquette, Office Communication, MS Excel, MS Word, Filing and Digital Administration

#### i-to-i Academy

*TEFL Certificate - Achieved 2018*

- Subjects: 120 Hour Course, Advanced Grammar, Young Learners, One-on-One Tutoring, Lesson Planning, Business English

#### Udemy

*Multiple Courses Completed*

- CELTA Preparation, TESOL
- Executive Diploma in Marketing Management
- Diploma in Child Psychology

### PERSONAL INFORMATION

Nationality: South African

English Level: C2 - Proficient

ID Number: 9606200077084

Gender: Female

Date of Birth: 20 June 1996

Race: Causasian/White

Marital Status: Single

Languages: English & Afrikaans

### SKILLS SUMMARY

Lesson Planning

Communication & Improvisation

Following Curriculum

Game-Based Fun Lessons

Classroom Control

Adaptable to All Student Ages

Public Speaking

Attentive Listening

Fast Typing

Creativity & Positivity

Problem Solving

### CONTACT INFORMATION

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Pleiku, Gia Lai, Vietnam

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