

Mansoor Alie Banda

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Work Experience

15/01/2020 – 01/02/21

Educator/ Teacher Assistant Part time

Key duties:

- Business studies and Technology teacher for a school assistant position.
- Relieved English educators and covered up the lessons left out.
- Volunteered for extra class's participation by teaching extra mural activities and finishing up syllabus.
- Coached the junior soccer team in local competitions.

04/03/21 – 15/12/22

Educator/ Teacher

Key duties:

- Responsible for teaching Technology grade 8 & 9 as well as the civil part of technology which consist of isometric drawings as well as 3d drawings
- Taught the grade 8 & 9s economic and management sciences.
- Responsible for two classes in the subject business studies in the grades 10 & 11
- Responsible for school soccer team as a coach as well as athletes due to my previous success as a student when I participated in sports.

02/2023 – Present.

Assistant Auditor at Bawas furnishers/ Relieve manager

Key Duties:

- Enquiring about stock as well as finding paper trail of the stocks.
- Doing stock takes at each store and warehouse.
- Doing transfers and adjustments of stock.
- Reporting major and minor stock issues.
- Assisting managers with stock shortages.
- Advising managers on fast line stock and the availability of the stock.
- Relieve and assist managers with their duties.

EDUCATION

08/09/2018

- Robotics certificate MerSeta

08/12/2021

Bachelor of Education **degree**

University of the Free State
Bloemfontein

Subjects Majors:

- Technology & Technology Education

- Business Studies & Economics
- Physical Education.
- English intermediate phase/ Senior Phase.

2014

Ladysmith Secondary School (Ladysmith)

- Grade 12

ACHIEVEMENTS

- Sports boy at high school 2012-2014
- Prefect and RCL in grade 12

SKILLS

- Communication Skills: via (telephone, email, and social media)(English, IsiZulu, Sesotho, IsiXhosa)
- Microsoft Office (Excel, PowerPoint, Word)
- Four years driving experience.
- Ability to adapt in new environments.
- Hardworking.
- Time management skills.
- Enjoy challenges and obstacles in the workplace as they broaden my perspective on teaching and learning.
- Ability to operate in diverse communities and work with different ethnic people.
- Classroom management
- Team leader
- Sports competent
- Business English
- Organisational skills

PERSONAL INTEREST

- I enjoy playing soccer, reading books, travelling and going on fishing trips.
- I am a sport addict and can excel in most basic sports. My favourite is soccer and athletics as I have had glory in those sports during my schooling days.

REFERENCES

Mrs Narrandes (Principal)- Windsor Secondary School – **084 206 0753**

Mr Kunundu(Teacher)- **072 624 2503**

Mr Duma (Auditor)- **063 833 4137**

Mr Mlambo (**HOD**)- **083 530 6267**