

CURRICULUM VITAE

Nadine Carmen Voyiatzakis

NADINE CARMEN VOYIATZAKIS

PERSONAL INFORMATION

1.1	NAME:	Nadine Carmen Voyiatzakis
1.2	RESIDENTIAL ADDRESS:	Debara street, Florauna
1.3	MARITAL STATUS:	Married
1.4	CELLULAR NUMBER:	0716036325
1.5	E-MAIL:	Nadine@noordelikeakademie.co.za
1.6	DATE OF BIRTH:	7 March 1983
1.7	CITIZENSHIP:	South African
1.8	IDENTITY NUMBER:	8303070019088
1.9	LANGUAGE PROFICIENCY:	English – Read, write and speak – Excellent Afrikaans – Read, write and speak – Excellent
1.10	DRIVERS LICENCE:	Code 08
1.11	DEPENDANTS:	4

QUALIFICATIONS

INSTITUTION	QUALIFICATION	DATE	SUBJECTS
TEFL Universal	120 hour Advanced TEFL / TESOL Certificate	June 2022	English
Tiny Hands	Basic Sign language	March 2016	Basic sign language
UNISA	B.Ed Foundation Phase	Uncompleted	Child Health Care; Reception Year; Arts and Crafts; The Special Needs Child in the Classroom; Getting a daycare centre started
University of Pretoria	BSocSci Psychology	Dec 2005	Major subjects: Psychology; Health Psychology; Child Psychopathology; Abnormal Psychology; Developmental Psychology; Cognitive Psychology, Biological Psychology, Education Psychology, Social Work, Criminology
Gerrit Maritz Hoërskool	Grade 12	Dec 2001	English (HG) Afrikaans (HG) Mathematics (HG) Science (SG) Biology (HG) Business Economics (HG)

WORK RECORD

Institution	Period	Duties
De Wets Jewellers	July – Dec 2002	Part – Time Sales lady
Technikon Pretoria	Jan – Feb 2003	Assisted with Student Registrations
President Pharmacy	Feb – Oct 2004	General Administrative work
Tinus Strydom Properties Group	Mar – Nov 2005	Part-time receptionist
Montessori Nursery School, Lynnwood Park	Jan 2006 – June 2006	After-school teacher, ages 2 – 6 <ul style="list-style-type: none"> • Supervised while children rested • Fine- and gross motor activities • Art activities • Story time Toilet routines

Pretoria School for the Cerebral Palsied	Jan 2006 – Dec 2006 (Part time – volunteer work)	Psychology Department <ul style="list-style-type: none"> • Counselling of children • Play therapy • Liasing with social workers • Doing extra lessons with children • Meetings with parents
Highland Kids Nursery School	Aug 2006 – Dec 2006	Teacher for 4 – 5 year olds <ul style="list-style-type: none"> • Lesson planning • Teaching of themes • Fine- and gross motor activities • Art activities • Meetings with parents • Progress reports
Sunrays Nursery School	Jan 2007 – Sept 2007	<ul style="list-style-type: none"> • Planning of daily programmes • Planning menu • Doing all daily activities, eg. Themes;

		<p>Writing; Maths; Languages; Art; Story time; Outdoor activities</p> <ul style="list-style-type: none"> • Progress reports • Managing staff • Financial management of school • All administrative duties • Meetings with parents and other schools
Lida Moller – Educational Psychologist	2008 – Part time	<ul style="list-style-type: none"> • School readiness assessment • Subject choice and interest assessments • Brain injury assessments
Angels without Wings (Founder)	Founded – August 2010	We offer assistance to families who have terminally ill children or children with life altering conditions. We offer financial, emotional and general support.
Zenith Academy	March 2011 – December 2011	Teacher for grade 4 to 7 Special Needs children.
Lessons4Life	January 2012 – December 2015	Taught grade 3 – 7, followed the ACE curriculum.
Noordelike Akademie	January 2016 - Present	<p>Principal of a remedial school. Currently teaching grade 4 – 12 English and Mathematics. Overseas all grade planning; assessments as well as report writing.</p> <p>Grade 1 – 3: I do the planning and oversee the implementation of the curriculum.</p>

COMPETENCIES

Able to perform well as a team player

Works well in a group

Fully bilingual

Computer literate – Windows, Office, Internet, Exel

Hard-worker

Has an excellent rapport with children

Responsible

Reliable

Well organised

Good communication skills

Good with people