Curriculum vitae of Larissa jantjes

**CURRICULUM VITAE**

**PERSONAL DETAILS**

Name : Larissa Yvette Jantjes

Date of birth : 1994-02-23

Address : 14 Driedoring Street

Kathu

8446

Phone : 0787654729

Alternative : 082 879 0004

Email : Laryvette@gmail.com

License : Yes code 8

Highest qualification : Grade 12

**EDUCATION**

2001 – 2006 Wrenchville Primary School

2006 – 2007 Klipfontein Primary School

2007 – 2009 Hotazel Combined School

2010 – 2011 Kathu High School

2012 Brainline Home Schooling

2022 WITS University

 120 hour TEFL certificate

2014 – 2017 University of the Free Sate

BEd Foundation phase (Incomplete)

2023- current SANTS Higher Education

 ECD diploma

**EMPLOYMENT AND ACHIEVEMENTS**

2007 Member of the RCL

 Klipfontein Primary School

2008 Participated in the Master Maths business camp

Hotazel Combined School

2011 Selected for the Tourism Durban Expo

Kathu High School

2011 Prostyle Modelling School

 Kathu

2012 Model of Platinum-blue Model Agency

Bedfordview

Johannesburg

 April 2012 – June 2013 Platinum-Blue Modelling Agency

Model receptionist/ model demonstrator/ helped choosing models (Part time: only on Saturdays)

I worked as an admin lady. I had to capture all the information of the models. I also had to demonstrate models on how to pose and dress for their portfolio.

2013 CallForce recruitment agency

Receptionist (Temporary)

 I was a receptionist at CallForce in Johannesburg. I had to work on the switch board and also email CV’s to the various interviewers.

2022 - Present Sales representative

 DSTV Multichoice

 Kathu

At the DSTV container, I work as a DSTV representative and also do their admin. We work on SAP and also excel when doing stocktaking. At DSTV I learnt how to deal with impatient customers.

**SKILLS**

Creative

Good communication skills

Well spoken English and Afrikaans

Good people skills

Hard working

Flexible

Organizational skills

Leadership qualities

Patience

**REFERENCES**

Rob Kaplan Platinum-Blue modelling agency

 0832505000

CallForce recruitment agency

0115199900

Yvonne Rorke Stepping stones daycare/ aftercare

 Practicals – teacher assistant

 0833399068

Brandwag Primary school

 Practicals – teacher assistant

 0514442276

Ms Moagi Sishen Primary school

 Practicals – teacher

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