

# YASMIN KHOLVADIA

QUALIFIED EDUCATOR / TEFL CERTIFIED

📍 Johannesburg, South Africa

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## PROFILE INFO

Honest, hardworking and responsible individual, who's always willing to learn as well as teach and help others. I like to challenge myself and will persevere until I have reached my goals. Possess strong ethical values and a passion for excellence. Positive track record in improving test scores and teaching effectively. Skilled at communicating complex information in a simple and entertaining manner. Looking to contribute my knowledge and skills to a project that prides itself on improvement and excellence.

## EXPERIENCE

### 2022 - January - December

Lenasia Secondary School | Lenasia, South Africa

#### TECHNOLOGY / TOURISM / SOCIAL SCIENCE EDUCATOR

- Planned and delivered Tourism lessons to the FET phase (grade 10, 11 and 12) in accordance with the CAPS curriculum.
- Planned and delivered Social Science & Technology lessons to grade 8/9 learners, in accordance with the CAPS curriculum.
- Assessed and supervised students' progress throughout the term through the administering of tasks and exam preparation.

### 2020 - January - December

Azaadville Muslim School | Azaadville, South Africa

#### HISTORY / ENGLISH EDUCATOR

- Planned and delivered History lessons to the FET phase (grade 10, 11 and 12) in accordance with the CAPS curriculum.
- Planned and delivered English Home Language lessons to grade 8 learners, in accordance with the CAPS curriculum.
- Assessed and supervised students' progress throughout the year through the setting and administering of tasks and exams.
- Assisted in the organising of sport events as a member of the sports committee.
- Conducted online lessons via Zoom in response to Covid restrictive conditions.

### July 2015 - December 2019

Al Aqsa High School | Lenasia, South Africa

#### HISTORY / SOCIAL SCIENCE / LIFE ORIENTATION EDUCATOR

- FET History teacher for the entire period of employment, planned and delivered lessons in accordance to the CAPS curriculum.
- Taught grade 9 Social Science and grade 10/11 Life Orientation for a year, respectively.
- Appointed as **Head of Department of Social Science in 2019** – organising, moderating and examining the roles and responsibilities of teachers within the department.
- Planned and organized events as a member of the sports and excursion committees.
- Participated in disciplinary hearings as a member of the disciplinary committee.

## EDUCATION

January - March 2024 | The TEFL Academy, United Kingdom

### Level 5 TEFL Diploma (168 Hours)

2021 | University of Witwatersrand, Johannesburg

### Bachelor of Arts (Honours)

Degree in History - Passed with Distinction

2011 - 2014 | University of Witwatersrand

### Bachelor's in Education (B. Ed)

Secondary Education  
Majors: History & English

## SKILLS

- Leadership skills
- Communication Skills
- Online Teaching
- Lesson Planning
- Native English speaker
- Proficient in education technology
- Academic research & writing

## LANGUAGES

- English (Native)
- Gujarati (Basic)

## Decembers - 2017, 2018, 2019 & 2020

Department of Education | Gauteng, South Africa

### NSC HISTORY MARKER (FINALS)

- Examined and graded papers in accordance to the memorandum and guidelines set out.
- Ensured the integrity of the examination and grading process is upheld.
- Performed any tasks requested from senior officials to guarantee that the marking process is executed timeously and effectively.
- Completed the contract of employment with discipline, honesty, dedication, and empathy.

## AWARDS

- Top Performing History Educator (Johannesburg South) 2015, 2016, 2017 & 2018
- Top Performing History Educator (Gauteng West) 2020

## HOBBIES

- Karate - First Den Black belt
- Painting
- Reading
- Netball
- Padel
- Sports enthusiast